

**MASSASOIT COMMUNITY COLLEGE**  
**REGULARLY SCHEDULED MEETING OF THE BOARD OF TRUSTEES**  
**Wednesday, November 20, 2019**  
**6:00 P.M.**  
**Massasoit Community College**  
**Louison Board Room, Student Center**  
**Brockton, MA**

**AGENDA**

|   | <b>TIMEFRAME</b>  |
|---|-------------------|
| <b>A. Call to Order</b>   | <b>6:00 P.M.</b>  |
| <b>B. Chairperson’s Report</b>  | <b>10 minutes</b> |
| <b>C. President’s Report</b>  | <b>10 minutes</b> |
| <b>D. Elected Alumni Trustee Report</b>   | <b>10 minutes</b> |
| <b>E. Massasoit Community College Foundation Report</b>   | <b>10 minutes</b> |
| <b>F. Student Trustee Report</b>  | <b>10 minutes</b> |
| <b>G. Consent Agenda</b>  | <b>5 minutes</b>  |
| <b>1. Approval of the minutes of the October 16, 2019 Regularly Scheduled Meeting of the Board of Trustees (vote needed).</b>   |                   |
| <b>2. All Purpose College Trust Fund Report for September, 2019.</b>  |                   |
| <b>3. Human Resources Report for October, 2019.</b>   |                   |
| <b>4. Massasoit Community College Police Department Crime Statistics Report for October, 2019.</b>  |                   |
| <b>H. Massasoit Community College investment update by Robert E. Quinn, investment counsellor with Eaton Vance.</b>   | <b>20 minutes</b> |
| <b>I. Marketing and Branding update by Virginia DePina, Director of Marketing and James Lynch, Director of Creative Services.</b>   | <b>20 minutes</b> |
| <b>J. Massasoit Community College Employment Search, Screen, and Hiring Process by Margaret Gazzara Hess, Vice President of Human Resources.</b>  | <b>20 minutes</b> |
| <b>K. Request that the Board of Trustees approve an expenditure not to exceed \$221,400 to renovate a computer lab, conference room, office space, and lobby improvements all on the Canton Campus by William Mitchell, Vice President of Finance/CFO (vote needed).</b>  | <b>10 minutes</b> |
| <b>L. Request that the Board of Trustees approve an expenditure not to exceed \$200,000 with Nadeau Corporation to provide all labor, materials, equipment and supervision needed for the TV studio interior renovations project at the Brockton Campus by William Mitchell, Vice President of Finance/CFO (vote needed).</b> | <b>10 minutes</b> |
| <b>M. Request that the Board of Trustees approve the Division of Capital Asset Management and Maintenance (DCAMM) Higher Education Capital FY21 Funding Proposal – Massasoit Community College Science, Nursing and Allied Health Renovation Project by William Mitchell, Vice President of Finance/CFO (vote needed).</b>    | <b>10 minutes</b> |

**N. Other Business**

**TBD**

**O. Public Comments**

**5 minutes**

**Adjournment**