

MASSASOIT COMMUNITY COLLEGE
REGULARLY SCHEDULED MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, OCTOBER 16, 2019
6:00 P.M. LOUISON BOARD ROOM, STUDENT CENTER, BROCKTON, MA
Approved November 20, 2019

Attendees: Craig Andrade, Thomas Carroll, Deborah Enos, Robert Harnais, Marilyn Macdonald, Cindy Mack, Ann Sullivan

Absent: Eshita Chakrabarti, Eval Silvera, Bonnie Blackler

Call to Order

Roll call vote to open the meeting:

Chair Harnais - yes
Vice Chair Carroll - yes
Secretary Sullivan - yes
Trustee MacDonald - yes
Trustee Mack - yes
Trustee Enos - yes
Trustee Andrade – delayed but was in attendance after roll call

The meeting was called to order at 6:06pm.

Chair Harnais advised that the agenda would be taken out of order to accommodate time constraints of our student presenter.

Celebrating LGBTQ Identities at Massasoit Community College

Slandie Dieujuste, Dean of Students, introduced Robin Peery, Gender Sexuality Alliance (GSA) Co-adviser and Associate Professor of Language Arts, and Jasmine Jaynes, Massasoit Student and president of the GSA. Dean Dieujuste also introduced Christina Birmingham, co-advisor for the GSA, who was in the audience. Professor Peery thanked the Board for the opportunity to present and gave an overview of the mission and values of the GSA student club. The club is a unique and welcoming environment geared toward shared interests. The focus is the pursuit of equality for all people who do not identify with heteronormative sexualities and gender presentations. Professor Peery noted that the GSA works with students on issues of identity, self-acceptance, emotion, sympathy, and support. He stressed that the meetings are safe spaces for students to talk, ask questions.

Massasoit student and president of the GSA, Jasmine Jaynes, stated that students often do not have the support at home and that school is the only place where they can live authentically. She noted that the process for coming out is very different for everyone and having to come out to an entirely new group of people can be very daunting. She discussed the importance of using preferred pronouns as a simple yet impactful way to be more inclusive of the LGBTQ community. Trustee Enos thanked the group for their presentation and asked how the administration is supporting these issues on campus. President Glickman thanked Chair Harnais for the opportunity to bring this discussion to the Board. Dr. Glickman shared that through the work of the President's Council on Diversity and Inclusion (PCDI) the college is looking at all materials for gender bias, we will also be using professional development center as a mechanism to provide trainings and support for advisors, faculty, and staff. Dean Dieujuste added that the college is planning on having safe zone training. Chair Harnais thanked the presenters and reiterated the boards commitment to discussing these important issues.

Presentation on Preferred Name Usage

Chief Diversity Officer, Yolanda Dennis, and Diversity and Inclusion Specialist, Meredith Whitmore, gave an overview of Massasoit's Diversity and Inclusion Statement and discussed the system-wide preferred name policy that was adopted in 2017. Because of limitations in some of the college's software systems, it was not possible to have preferred name consistently on all documents. Due to heightened concerns about the ramifications of having legal names on some documents and preferred names on others, and to be as inclusive as possible to our community, the preferred name task force was reconvened to expedite implementation of preferred name usage. The task force developed a patch until the software upgrades are available that will automate preferred name usage in our systems. Ms. Dennis gave an overview of the process and provided updates of recent activities from the Office of Diversity and Inclusion.

Chairperson's Report

Deferred.

President's Report

President Glickman announced that after nearly 41 years of service to the college, Bonnie Paglia, Director of Student Financial Services, has decided to retire. She thanked Bonnie for her dedication to the students and the institution. Dr. Glickman shared that Michael Roggow, Dean of Business and Technology, has connected Massasoit with a colleague from the Food Network who will soon visit our Brockton Campus. President Glickman advised that Massasoit is taking part in the Real College survey which researches food insecurity and homelessness. This survey applies to students, faculty and staff and she encouraged all to participate. Dr. Glickman was pleased to announce that the student who was injured in a soccer game last week is improving and will be leaving the hospital this evening. President Glickman noted that on the agenda is a presentation about the upcoming DCAMM proposal for the Liberal Arts and Science buildings. One of the pieces of the proposal that DCAMM were particularly impressed with was our community partnerships. Dr. Glickman noted that the college is currently working with North Shore Community College to bring a Physical Therapy program to campus where Massasoit would invest in the faculty and equipment and we would share the accreditation with North Shore. Dr. Glickman announced that Massasoit was accepted into the Boston Tuition Free Community College program where students from the Boston area can attend for zero cost. She thanked Dean Sauvignon for her work on this initiative. In closing President Glickman advised that the theater has been closed while the college reviews some code violations stating that she will keep the Board updated, she also highlighted upcoming events on campus including the Board of Higher Education monthly meeting on October 22, and the President/Provost Forum on October 28.

Foundation Report

Paul Grand Pré, Chief Advancement Officer, reported that the Launch celebration was a success and wanted to extend his sincere gratitude for all who donated and participated. He noted that the event grossed about \$60,000 and is expected to net \$35,000 with \$10,000 of that going toward the food pantry. The remaining \$25,000 will go toward the educational enrichment fund. Mr. Grand Pré advised that the Foundation has voted in three new members who bring a diversity of talent and geography to the Foundation. Additionally, three new scholarships have been established and the Foundation is awarding 50 scholarships to Brockton high school students of roughly \$2,000 each to cover transportation, text books, and related costs; a joint statement is forthcoming.

Student Trustee

Trustee Mack reviewed the recent activities of the Student Senate including "rock the vote" and welcome back ice cream and pizza socials. She advised that the info-expo was one of the most successful the college has seen with more than 50 clubs and 200 students represented. Another great success was the Deans and Donuts event where students get to meet their deans in a social and relaxed environment. Additionally, Trustee Mack is happy to announce that the Student Senate has filled all 19 seats and is a vibrant, diverse, and energized group.

Consent Agenda

A motion was made by Vice Chair Carroll and seconded by Secretary Sullivan to approve items 1,2, 3 and 4 on the consent agenda. The motion passed unanimously.

Presentation of the FY2019 Audit Report

Michael Cosgrove and Ryan Sheehan of O'Connor and Drew, P.C. advised that they had met with the Audit and Finance committee earlier to review the report. Mr. Cosgrove reviewed the required communications and noted that they did not identify any deficiencies in internal control that would be considered a material weakness. Mike Cosgrove then reviewed the financial statements as of June 2019. Mr. Sheehan reviewed the college's assets and deferred outflows and liabilities and deferred inflows noting the college's net position of \$14,564,226 for June 2019. Mr. Cosgrove noted that the primary reserve ration was negatively impacted by the adoption of GASB 75, Financial Reporting for Postemployment Benefits Other than Pensions and GASB68, Accounting for Pensions. Additionally, he advised that there are no uncorrected or misstatements that need to be communicated to the Board. Mr. Cosgrove thanked Vice President Mitchell, Patricia Marcella, Todd Hughes, and Bonnie Paglia for their cooperation and assistance with the audit process.

A motion was made by Vice Chair Carroll and seconded by Trustee Enos to approve the FY2019 Audit Report. The motion passed unanimously.

Presentation of the FY2019 Fourth Quarter Financial Report

Executive Director O'Neill said that he is pleased to present the fourth quarter financial report for the period ending June 30, 2019. The college collected \$48.5 million in total revenue for the fiscal year he further noted that prudent fiscal management kept expenses below the levels prescribed the FY19 spending plan resulting in a budget surplus of \$1.7 million for fiscal year 2019. Mr. O'Neill reviewed revenues, expenses, and discussed the state appropriation and funding formula noting an increase in the original appropriation projection. He advised that it is important to note that the combination of lower than anticipated full-time payroll expenses and additional state appropriated dollars enabled the college to avoid nearly \$400,000 in planned fringe benefit expenses in FY19. Executive Director O'Neill reviewed the capital expenditures stating that as required by the Board of Higher Education the college dedicates five percent of the total budget to capital adaptation and renewal projects. He then reviewed the current projects underway. Vice Chair Carroll advised that the Audit and Finance Committee met previously to review the information from the independent audit and the fourth quarter report and commended the team for taking so seriously their fiduciary responsibility. He noted that given the projected enrollment declines the college is fortifying the plan and well poised to deliver what our students need. Chair Harnais inquired about the current closure of the theater. Vice President Mitchell advised that the college is working with a contractor specializing in fire and building code and that a comprehensive report would soon be completed.

A motion was made by Trustee Andrade and seconded by Vice Chair Carroll to approve the FY2019 Fourth Quarter Financial Report. The motion passed unanimously.

Request to approve an expenditure not to exceed \$14,430.50 per month for 48 months (contract total \$692,664) with Toshiba Business Solutions to provide the college with 52 leased multifunctional copiers, including maintenance, service and supplies.

Vice President Mitchell stated that based on the proposals received Massasoit would be partnering with Toshiba Business Solutions for copier and printer services yielding a savings of \$131,000. Chair Harnais asked about any data that is currently stored in the copiers, Vice President Mitchell assured the Board that the existing data will be deleted by our staff.

A motion was made by Trustee Andrade and Seconded by Trustee MacDonald to approve an expenditure not to exceed \$14,430.50 per month for 48 months (contract total \$692,664) with Toshiba Business Solutions to provide the college with 52 leased multifunctional copiers, including maintenance, service and supplies. The motion passed unanimously.

Presentation on the Massachusetts Division of Capital Asset Management and Maintenance (DCAMM) Higher Education Capital FY21 funding proposal.

Vice President Mitchell advised that the Board had previously seen a similar proposal to renovate the Liberal Arts (LA) and Science buildings. Massasoit was not chosen by DCAMM in the first-round but was strongly encouraged to apply for the next round of funding. The new proposal builds on the work done previously and consists of renovations in two buildings to provide new teaching labs, support spaces, classrooms, and associated offices for the Science, Nursing and Allied Health Departments. The estimated total project cost is \$41.1 million. Part of the overall funding strategy is to leverage the proceeds from the sale of the Christo's property to fund an estimated \$3 million of the total project cost. The local delegation has filed legislation on behalf of the college to allow the proceeds of the sale to be transferred to Massasoit for this purpose. Discussion ensued about the timing of the sale of the property and when the college could expect to see funds from the Christo's property. Vice President Mitchell advised that the college would seek Board approval at the November Board of Trustees meeting to move forward with the project which will be submitted to DCAMM in December.

Public Comments

Yolanda Dennis, Chief Diversity Officer, asked if there was anything in particular the Trustees wanted to see from the Office of Diversity and Inclusion. Discussion ensued regarding Title IX reporting procedures and protocols on campus. Secretary Sullivan requested a copy of the procedures.

A motion was made by Trustee Mack and seconded by Vice Chair Carroll to adjourn the meeting. The motion passed unanimously.

Prepared by:



Lydia B. Camara
Chief of Staff



Ann Sullivan
Secretary, Board of Trustees