

MASSASOIT COMMUNITY COLLEGE
REGULARLY SCHEDULED MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, FEBRUARY 19, 2020
6:00 P.M. LIBRARY, CANTON CAMPUS, CANTON, MA
Approved April 15, 2020

Attendees: Bonnie Blackler, Thomas Carroll, Eshita Chakrabarti, Robert Harnais, Deborah Enos, Marilyn MacDonald, Cindy Mack, Ann Sullivan

Absent: Craig Andrade, Eval Silvera

The meeting was called to order at 6:10 p.m.

Roll Call

Charmain Harnais - here
Trustee Mack - here
Trustee Enos - here
Vice Chair Carroll - here
Secretary Sullivan - here
Trustee Blackler - here
Trustee Chakrabarti - here
Trustees MacDonald - here

Chairperson's Report

Chair Harnais announced that due to a family medical issue, President Glickman was unable to attend tonight's meeting. He advised that the President's report is included in the Board packet. Chair Harnais also recognized Pamerson Ifill, former Chairman of the Board who attended the meeting.

Elected Alumni Trustee Report

Trustee Blackler advised that on February 13th the Alumni Association had their first daytime meeting with eight new alumni attending the meeting. The next meeting is March 12th and they will hold an afternoon and evening meeting as well.

Student Trustee Report

Trustee Mack updated the Board on several events hosted by the Student Senate including a hot cocoa social, the Student Advisory Council meeting, and a Real Rap session celebrating the life of Kobe Bryant. Trustee Mack also advised that the President/Provost forum was well attended and the student body is grateful for the opportunity to meet with administrators to exchange ideas and discuss issues.

Student Presentation – “Community College Non-Completion: Collaborating with & Privileging the Voices of Underserved Students in Improvement Efforts”.

Professor Tara Gully-Hightower introduced students Antazia Dash, Ridge Francisque', Reny Monteiro, and Monica Perez and thanked the Trustees for the opportunity to present on the group's participatory action research (PAR) study. PAR students under the supervision of Professor Gully-Hightower, solicited student feedback via surveys to ascertain ways Massasoit could provide student support services and improve students' campus experience. PAR students described their journey throughout this project and shared various findings including how transformative they found the project. Discussion ensued regarding the students' experience and preparedness for college. The board members thanked the group for their presentation and requested that additional information about the project be forwarded to the Board as they found it very interesting and important work.

Massasoit Community College Foundation Report

Chief Advancement Officer, Paul Grand Pre, recapped a meeting with a potential Foundation Board member; and alumna – class of 1985. He and President Glickman were excited about the potential for this new relationship and expect to propose Ms. Patricia Fanning for election to the Foundation Board at the April meeting. Mr. Grand Pre advised that the Foundation Board is actively soliciting donations with a big focus on the food pantry and clothing closet. He also advised that the Foundation has booked an \$11,000 donation from the Massachusetts Broadcasters Hall of Fame for media scholarships. Mr. Grand pre noted that the Massachusetts Department of Higher Education recently approved and issued guidelines for an endowment match; additional information regarding the endowment match is forthcoming.

Review of Black History Month Events

Meredith Whitmore, Diversity and Inclusion Specialist, gave an overview of Massasoit-sponsored events to recognize Black History Month. These events included: The Art of Speaking Up – A Haitian Artists Assembly of Massachusetts exhibit; Student Pop-up Monologues on civil rights speeches; a book discussion on So You Want to Talk About Race by Ijeoma Oluo who was also the feature speaker for the Martin Luther King celebration; and a Courageous Conversations Series on race.

Presentation of the FY2020 Second Quarter Financial Report

Vice President Mitchell and Executive Director O'Neill thanked the Board stated that they are pleased to present the FY2020 second quarter financial report for the period ending December 31, 2019. Executive Director reviewed the College's revenue noting that College derives its operating revenue from the State Appropriation and the local Operating Fund. At the end of the second quarter, the College received 65.87% of its State Appropriation line of \$22,552,374. This is consistent with the amounts received in prior fiscal years at this benchmark. Mr. O'Neill advised that the report includes a Fiscal Year Re-Forecast table to call your attention to some changes to the approved spending plan with respect to revenue. In developing the spending plan for FY20, we knew the bulk of our special project expenses hitting in FY20 would be associated with the dining hall renovation. In planning the dining hall renovation, the college felt that portions of the project relating to flooring, lighting, and HVAC qualified as deferred maintenance projects thereby enabling the college to access deferred maintenance funds for that work in lieu of operating funds. The state initially disagreed. The college continued to make the case to representatives at the Division of Capital Asset Management and Maintenance (DCAMM). The persistence paid off when DCAMM agreed that these components of the overall project qualified as "deferred maintenance". The end result was an additional \$766,300 coming into our operating budget for FY20. This additional allocation was used to complete the storefront wall, including all windows and glass, as well as the patio part of the project.

Executive Director O'Neill then gave an overview of the Colleges expenditures. In total, the College has spent 45.27% of the total fiscal year's approved amount. This is consistent with how the College has historically navigated the first half of the fiscal year. The amount expended through the second quarter has ranged from 40.56% to 45.91% between Fiscal Years 2016 and 2019. These figures put our current spending at the higher end of the prior years' trend in terms of percent of the overall spending plan. The 45.91% expended by Q2 in our FY16 Spending Plan totaled \$23.8 million. Our current total gross expended amount is \$23.0 million.

Mr. O'Neill reviewed Capital Expenditures noting that as required by the Board of Higher Education, the College dedicates five per cent (5%) of the total operating revenues to Capital Adaptation and Renewal expenses to ensure our facilities and infrastructure are capable of supporting our mission. Throughout the Second Quarter, the College continued to invest in asset preservation projects focusing on our existing facilities. Specifically, projects completed or underway through the second quarter included:

- o National Grid LED street light change out on Massasoit Blvd.
- o Replacement of redundant water pumping system in Fine Arts building
- o TV studio renovation construction phase
- o Field House roof replacement
- o Parking lots 3 and 5 repaved

- o Parking lot 4 in final design
- o Fire hydrant replacement on Massasoit Blvd and on Canton campus
- o In-house post-reorganization construction and maintenance in Canton, the Student Center, and the Administration building
- o Construction of Unity Center offices and LATCH space in Student Center

A motion was made by Secretary Sullivan and seconded by Vice Chair Carroll to approve the FY2020 Second Quarter Financial Report. The motion passed unanimously.

Consent Agenda

A motion was made by Secretary Sullivan and seconded by Trustee Blackler to approve items 1, 2, 3, and 4 on the consent agenda. The motion passed unanimously.

Other Business - Ruffalo Noel Levitz Survey

Chair Harnais stated that he would like to discuss a Noel Levitz climate survey at the next Board of Trustees meeting.

Public Comments

David Schaffer, nursing student expressed his concerns regarding faculty changes in the nursing department. Chair Harnais thanked him for his time and bringing his concerns to the Board and advised that because this is a personnel matter, he could not discuss further.

Executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body.

Chair Harnais advised that the Board would not go into executive session.

A motion was made by Secretary Sullivan and seconded by Vice Chair Carroll to adjourn the meeting. The motion passed unanimously.

Prepared by:



Lydia B. Camara
Chief of Staff



Ann Sullivan
Secretary, Board of Trustees