CORPORATE & COMMUNITY EDUCATION
AT MASSASOIT COMMUNITY COLLEGE

Fall 2020
Non-credit Course Offerings

Career Certificates & Professional Development
Youth STEAM Enrichment Courses
English for Speakers of Other Languages (ESOL)
High School Equivalency Preparation
Computer Technology
Personal Enrichment

Train for a new career.
Take your career to the next level.
Explore a new interest.

Stay safe. Stay connected.

Quality education has never been closer to home.
For more information about our programs, please call 508-588-9100 x1509
www.massasoit.edu/communityed
Dear Massasoit Community,

For more than fifty years, Massasoit Community College has offered an array of courses to foster personal enrichment, career exploration, and professional advancement. We continue this tradition by providing you with courses that let you take your career to the next level or learn a skill in which you’ve always had an interest.

In uncertain times, we want you to know that our commitment to you has not wavered.

It is our pleasure to provide you with our Fall 2020 catalog of non-credit courses. We understand that our community is managing a very difficult and stressful situation, and it is our goal to provide you with educational opportunities in an easily accessible, risk-free manner.

We have made every effort to offer as many programs as possible in online formats with your health and safety as our number one priority. In situations where some on-campus courses or components of courses are required in order to complete a professional certification, the college is following strict protocols for social distancing and sanitizing, as well as insuring that necessary personal protective equipment is available.

It continues to be our hope that our courses can provide you with an avenue for your own personal development, or the future of your career.

We hope you will join us this fall.

Sincerely,

Melanie Haber

Vice President of Corporate & Community Education
Massasoit Community College
The Mission of the College
Massasoit Community College is a dynamic, diverse learning community that supports all students in their education, leading to a career, transfer to four-year institutions, and the pursuit of lifelong learning. Faculty and staff are committed to student success and strive to offer accessible and innovative programs with comprehensive support services to prepare students for membership in a global society.

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Statement of Publication
This is an official publication of Massasoit Community College. Course offerings, dates, tuition, fee, and other information are subject to change at any time. The College reserves the right to add, withdraw, or revise any provision or requirement described herein. The information in this publication is provided solely for the convenience of the reader, and the college expressly disclaims any liability which may otherwise be incurred. This publication is neither a contract nor an offer to make a contract.

Massasoit Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation, or sexual violence shall be referred to the Chief Diversity Officer & Title IX Coordinator, Yolanda Dennis, Office of Diversity and Inclusion, 508-588-9100 x1309, Brockton Campus, Administration Building, Room 219, ydennis@massasoit.mass.edu, or the Associate Dean of Students & Deputy Title IX Coordinator, Joseph DiMaria, 508-588-9100 x1417, Brockton Campus, Student Center, Room 208A, jdimaria@massasoit.mass.edu, the Massachusetts Commission Against Discrimination, the Equal Employment Opportunities Commission or the United States Department of Education’s Office for Civil Rights.

College Office Directory
All extensions can be accessed by dialing 508-588-9100
For a full directory go to www.massasoit.edu/contact.

BROCKTON
1801  Academic Resource Center (ARC)
1411  Admissions
1461  Advising, Career & Transfer Center (ACT)
1152  Bookstore
1509  Canton Enrollment Center
1041  College Police
1509  Corporate Education
1006  Development & Alumni Relations
1805  Access and Disability Resources
1479  Financial Aid
1311  Evening Services
1477  Internships
1941  Library
1477, 1063  Military & Veterans Services
1949  Registrar/Registration
1507  Student Accounts
1482  Student Life
1991, 1994  Testing and Assessment
1234  Theatre (Box Office)

CANTON
2516
2114
2114, 2468
2159
2676, 2114
2142
1302
2132
2070
2008
2942
2677
1507
2118

Your call is important to us!

On Campus
Emergency Telephone Numbers

Campus Police .............................. .508-427-1296
Emergency Number ................................. x911
from all internal phones (classrooms and offices).
Business Number ............................. x1041
Direct Line .................................. 508-427-1296
Health Services/Canton ......................... x2451

Brockton Area Emergency Numbers
Brockton Police and Fire ........................... 911
Brockton Hospital ................................. 508-941-7000
Brockton Rape Crisis Center ..................... 508-588-8255
# Table of Contents

The college is online for the fall semester. Please check each course description for online format used.

## Career Certificates & Professional Development

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied Health</td>
<td>5</td>
</tr>
<tr>
<td>Basic Life Support for Healthcare Providers</td>
<td>5</td>
</tr>
<tr>
<td>Community EMS</td>
<td>5</td>
</tr>
<tr>
<td>EKG Technician</td>
<td>5</td>
</tr>
<tr>
<td>Emergency Medical Technician Basic</td>
<td>5</td>
</tr>
<tr>
<td>Medical Interpreting</td>
<td>6</td>
</tr>
<tr>
<td>Pharmacy Technician</td>
<td>6</td>
</tr>
<tr>
<td>Remote Interpreting</td>
<td>6</td>
</tr>
<tr>
<td>Veterinary Assistant</td>
<td>6</td>
</tr>
</tbody>
</table>

## Other Career Certificates

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietary Manager</td>
<td>7</td>
</tr>
<tr>
<td>Electrician D License Preparation</td>
<td>7</td>
</tr>
<tr>
<td>Event Planning</td>
<td>7</td>
</tr>
<tr>
<td>Human Resources</td>
<td>8</td>
</tr>
<tr>
<td>Interior Design</td>
<td>8</td>
</tr>
<tr>
<td>Legal Interpreting Hearings &amp; Proceedings</td>
<td>9</td>
</tr>
<tr>
<td>Loss Prevention Qualified (LPQualified)</td>
<td>9</td>
</tr>
<tr>
<td>MA Real Estate Sales License Preparation</td>
<td>9</td>
</tr>
<tr>
<td>Paralegal Certificate Program</td>
<td>9</td>
</tr>
<tr>
<td>Real Estate Investment</td>
<td>9</td>
</tr>
</tbody>
</table>

## Professional Development

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bloodborne Pathogen &amp; Needlestick Safety &amp; Prevention</td>
<td>10</td>
</tr>
<tr>
<td>Business Writing</td>
<td>10</td>
</tr>
<tr>
<td>Cultural Competency</td>
<td>9</td>
</tr>
<tr>
<td>Discrimination and Sexual Harassment</td>
<td>10</td>
</tr>
<tr>
<td>For Managers: How to Give and Receive Performance Feedback Virtually</td>
<td>10</td>
</tr>
<tr>
<td>Grant Writing for Non-Profits</td>
<td>10</td>
</tr>
<tr>
<td>Improving Your Virtual Presentation &amp; Meeting Skills</td>
<td>9</td>
</tr>
<tr>
<td>Infectious Disease Control for Construction</td>
<td>11</td>
</tr>
<tr>
<td>Resolving Conflict in the Workplace</td>
<td>10</td>
</tr>
<tr>
<td>Slips, Trips and Falls in the Workplace</td>
<td>10</td>
</tr>
<tr>
<td>Staging a Home</td>
<td>8</td>
</tr>
<tr>
<td>The New Normal – Business in MA after COVID-19</td>
<td>11</td>
</tr>
<tr>
<td>Time Management</td>
<td>10</td>
</tr>
</tbody>
</table>

## Computer Technology

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adobe Premier Pro CC: Introduction</td>
<td>11</td>
</tr>
<tr>
<td>Adobe After Effects CC: Introduction</td>
<td>11</td>
</tr>
<tr>
<td>Adobe Photoshop CC: Introduction</td>
<td>11</td>
</tr>
<tr>
<td>MS Access</td>
<td>11</td>
</tr>
<tr>
<td>MS Excel</td>
<td>12</td>
</tr>
<tr>
<td>MS PowerPoint</td>
<td>13</td>
</tr>
<tr>
<td>MS Outlook</td>
<td>15</td>
</tr>
<tr>
<td>MS Word</td>
<td>13</td>
</tr>
</tbody>
</table>

## English for Speakers of Other Languages (ESOL)

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginner to Advanced Levels</td>
<td>13</td>
</tr>
<tr>
<td>Beginner ESOL Conversation &amp; Culture</td>
<td>15</td>
</tr>
<tr>
<td>Advanced ESOL Conversation &amp; Culture</td>
<td>15</td>
</tr>
</tbody>
</table>

## High School Equivalency

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Enrichment</td>
<td>15</td>
</tr>
<tr>
<td>Arts &amp; Crafts</td>
<td>15</td>
</tr>
<tr>
<td>Culinary Arts</td>
<td>16</td>
</tr>
<tr>
<td>Insights: The 90 Minute Lecture Series</td>
<td>17</td>
</tr>
<tr>
<td>Languages</td>
<td>17</td>
</tr>
<tr>
<td>Evening Lecture Series</td>
<td>18</td>
</tr>
<tr>
<td>Mind, Body, &amp; Spirit</td>
<td>18</td>
</tr>
<tr>
<td>Photography</td>
<td>15</td>
</tr>
<tr>
<td>Programs for 55 and Older</td>
<td>19</td>
</tr>
</tbody>
</table>

## Instructor Biographies

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration &amp; Payment Info</td>
<td>26</td>
</tr>
</tbody>
</table>

## Student Information

<table>
<thead>
<tr>
<th>Certificate/Program</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade &amp; Technical</td>
<td>20</td>
</tr>
<tr>
<td>OSHA 10-Hour Construction</td>
<td>20</td>
</tr>
<tr>
<td>OSHA 300 Record Keeping</td>
<td>20</td>
</tr>
</tbody>
</table>

## Instructor-Facilitated Online Courses

Learn from the comfort of home!

Choose from hundreds of online classes with our online partners: CareerStep, Center for Legal Studies, Ed2Go, & Protrain

- Payroll Practice & Management
- Online Paralegal Certificate
- Medical Coding & Billing
- CCNA: Routing & Switching
- Professional Tax Preparer
- Medical Terminology
- Certified Associate in Project Management

For details call 508-588-9100 x1509
Fall 2020 Courses

Career Certificates & Professional Development

Allied Health

CSHH 379  Basic Life Support for Healthcare Providers

The BLS for Healthcare Providers course is designed to provide skills required in a healthcare setting. This program is for physicians, nurses, paramedics, emergency medical technicians, respiratory, physical, and occupational therapists, physician's assistants, and other allied health personnel. In addition, BLS training can be appropriate for first responders, such as police officers and firefighters, as well as for laypeople whose work brings them into contact with members of the public. Skills taught are adult and pediatric CPR, two-rescuer scenarios and use of the bag-valve mask, foreign-body airway obstruction (conscious and unconscious), automated external defibrillation (includes child AED update), special resuscitation situations, and other cardiopulmonary emergencies.

Brookton | T435 | 17198 | $89
Friday | 9:00 am - 1:00 pm
9/18/20 - 9/19/20
Instructor: EMS Staff

Canton | C208 | 17258 | $89
Saturday | 9:00 am - 1:00 pm
9/19/20 - 9/19/20
Instructor: EMS Staff

Middleborough | MDL127 | 17269 | $89
Wednesday | 5:30 pm - 9:30 pm
9/23/20 - 9/23/20
Instructor: EMS Staff

CSHH 042  Community EMS

This is a 100-hour program that has received continuing education credit from the Office of Emergency Medical Service and is designed to provide the base education for those individuals and departments that have chosen to offer Community EMS to their service area. The program will follow the American Academy of Orthopedic Surgeons (AAOS) curriculum. This program will consist of classroom and some practical lab skills. The program will include 5 Saturday Lab practical sessions. There is no clinical required for this program. The program will also provide students with the base knowledge for those opting to offer Mobile Integrated Healthcare and Mobile Integrated Healthcare with diversion services. Upon successful completion of this program, licensed Paramedics will be eligible to sit for the Certified Community Paramedic exam. Upon successful completion of this course, students will be awarded a certificate of completion from the college.

Students may submit this certificate to MA OEMS and receive up to 23.5 hours of continuing education credits.

Middleborough | MD L127 | 17268 | $999
Monday/ Wednesday | 5:30 pm - 9:30 pm
Saturday | 8:30 am - 5:00 PM
9/28/20 - 12/5/20
Note: Hybrid course: combination of fixed video conference on Mondays & Wednesdays from 5:30 pm-9:30 pm and fixed in-person on Saturdays: 10/17, 10/24, 10/31, 11/7 & 11/14 from 8:30 am-5:00 pm. Internet and webcam required.
Instructor: James Goss

CSHH 044  EKG Technician

This comprehensive 50 hour EKG Technician Certification Program prepares students to function as EKG Technicians and to take the ASPT - Electrocardiograph (EKG) Technician exam and other national certification exams. This course will include important practice and background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, electrocardiography and stress testing. Additionally, students will practice with EKG equipment and perform hands on labs including introduction to the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. Additional fee for EKG Technician exam.

Online | 17194 | $999
Monday/Wednesday | 6:00 pm - 9:30 pm
9/21/20 - 11/16/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Susan Lagesse

Online | 17257 | $999
Tuesday/Thursday | 6:00 pm - 9:30 pm
10/13/20 - 12/8/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Staff

CSHH 035  Emergency Medical Technician Basic

This 172-hour MA accredited certificate program is designed to prepare students to function in the field as pre-hospital care providers. The curriculum follows National Standard Curriculum and meets and/or exceeds the Massachusetts Department of Public Health Office of Emergency Medical Services (OEMS) requirements. Through classroom and hands-on training, students learn how to manage emergencies in the pre-hospital environment including but not limited to: medical, traumatic, obstetric, psychiatric, pediatric, geriatric, and environmental emergencies. Successful completion allows the student to sit for State of Massachusetts and National Registry of EMTs Emergency Medical Technician certification exams. This is an entry-level program for those who wish a career in Emergency Medical Services (EMS) up to the Paramedic level. Additional fees for: textbooks, uniforms, national testing, and MA state certification, plus students are required to participate in an EMS online testing component (separate fee). Students are required to acquire and/or maintain a Health Care Provider CPR certification. A Massasoit certificate of completion will be issued to students who successfully complete the Basic EMT program. For specific program requirements or information, please call x1310.

Canton | C208 | 17255 | $999
Saturday / Sunday | 8:30 am - 5:00 pm
9/12/20 - 11/14/20
Note: Hybrid course: combination of fixed video conference on Saturdays from 8:30 am-5:00 pm and fixed in-person on Sundays from 8:30 am-5:00 pm. Internet and webcam required.
Instructor: Kenneth Marcotrigiano

Brookton | T435 | 17192 | $996
Monday / Tuesday / Wednesday / Thursday | 9:00 am - 1:00 pm
9/14/20 - 11/19/20
Note: Hybrid course: combination of fixed video conference on Mondays & Wednesdays from 9:00 am-1:00 pm and fixed in-person on Tuesdays & Thursdays from 9:00am-1:00pm. Internet and webcam required.
Instructor: Cheryl Davis

Middleborough | MD L127 | 17266 | $999
Tuesday/Thursday | 6:00 pm - 9:30 pm
9/15/20 - 11/21/20
Note: Hybrid course: combination of fixed video conference on Tuesdays & Thursdays from 5:30 pm-9:30 pm and fixed in-person on Saturdays from 8:30 am-5:00 pm. Internet and webcam required.
Instructor: Natalia Swanson

To learn more, visit www.massasoit.edu/communityed.
**Fall 2020 Courses**

**Corporate & Community Education**

**Non-credit Courses**

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**CSHH 054  Medical Interpreting**

Medical interpreters are in great demand both in person and remotely by video or phone. Interpreters can elect to work for a hospital, school, or state agency, or as contractors with many agencies throughout the country. They can also elect to work remotely from home where they can work independently and make their own hours. Open to all languages, this 60-hour program provides working knowledge of medical interpreting, including standards of practice, ethics, HIPAA regulations, cultural competency, and medical terminology/vocabulary. The course provides intense practice via oral role plays on a variety of medical topics. The student will also be introduced to VRI (Video Remote Interpreting) and OPI (Over the Phone Interpreting). Offered in collaboration with TransFluenci EDU, this course is designed for those preparing for entry-level careers as medical interpreters as well as for working interpreters preparing for the National Board Certificate exam. Students must be fully bilingual and must be fluent in English and one other language. This program meets the National Board for Medical Interpreter Certification training requirement and prepares you to pass the national certification exam. Upon successful completion of the course, students will receive a certificate of completion from the college and may elect to apply for national certification. Certification fees are not included. Students must possess a high school diploma or equivalent. Because a language assessment is required, students must register at least two weeks in advance.

- Online | 17196 | $1,079
- Monday/Wednesday | 6:00 pm - 9:00 pm
- 9/21/20 - 12/9/20

Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.

Instructor: Tina Teixeira

**CSHH 048  Pharmacy Technician**

This program will prepare students to enter the pharmacy field and to pursue certification including the Pharmacy Technician Certification Board’s PTCB exam. Through classroom lecture and hands-on labs, you will review pharmacy calculations, medical terminology specific to the pharmacy, review of the top 200 drugs, dosage calculations and conversions, I.V. flow rates, Aseptic technique, handling of sterile products, Total Parenteral Nutrition (TPN), drug compounding, dispensing of prescriptions, inventory control, billing and reimbursement. Students must have strong math skills in order to be successful in this program and field. To be eligible for the optional 80-hour externship, you must successfully complete the 50-hour classroom program, submit to our instructional partner a thorough background check (CORI), drug screening, proof of immunization, a negative TB test and meet other requirements. Strong math skills are required for success in this program. Note: The Pharmacy Technician Certification Board (PTCB) and Certified Pharmacy Technician Exam (CPhT) are optional and are not included in the cost of the program. For additional information on the PTCB exam, visit their website at www.ptcb.org or call 800-363-8012. Cost includes required textbook.

- Online | 17195 | $1,399
- Tuesday/Thursday | 6:00 pm - 9:30 pm
- 10/20/20 - 12/15/20

Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.

Instructor: Staff

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**CSBU 048  Remote Interpreting (Video & Phone)**

Calling Interpreters of all Languages! If you speak a second language, you can work from home and make your own hours. There is a tremendous amount of work available for Remote Interpreters—both phone and video—throughout the country. Offered in partnership with TransFluenci EDU, this 30-hour class meets twice a week for 5 weeks. Students will learn the ins and outs of remote interpreting which includes both video and over the phone (VRI and OPI). Students will learn how to set up their offices and computers to accept assignments from a number of companies who are actively searching for interpreters of all languages. The class will cover Medical and Legal Standards of Practice, ethics, HIPAA and intense practice sessions and simulations using a variety of platforms on a wide variety of topics, such as Medical Encounters, Depositions, Unemployment Hearings, Educational Hearings and Meetings such as IEP meetings, and Due Process Hearings. In addition to intense classroom simulated practice, our instructor will provide advice on best practices, how to apply for assignments, and what to expect as compensation. Upon successful completion of the course, students will receive a certificate of completion from the college. Prerequisite: Students must provide a certificate of completion for a minimum of 40 hours of interpreter training or a letter from your employer confirming a minimum of 2 years experience as a working interpreter in any setting. Students must possess a high school diploma or equivalent. Please register early as a brief telephone interview will be required before acceptance into the course.

- Online | 17101 | $599
- Monday/Wednesday | 6:00 pm - 9:00 pm
- 10/5/20 - 12/2/20

Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.

Instructor: Catherine Bermudez Sanabria

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**CSBU 052  Veterinary Assistant, Part 1**

This course is the first of a two-course certificate program. Learn invaluable veterinary hospital and office procedures and the skills needed to succeed as a Veterinary Assistant. From professional conduct, laws and effects on policy and procedures to front office and exam room procedures and administrative duties, you will also learn restraint, safety concerns and basic procedures for small animals. Textbook is required at additional cost. Must complete both courses to receive certificate and possess a high school diploma or equivalent.

- Online | 17246 | $269
- Tuesday | 6:00 pm - 9:30 pm
- 9/8/20 - 10/20/20

Note: Saturdays: 9/19 & 10/3 (9:00 am to 12:00 pm), Hybrid course: combination of fixed video conference and fixed online classes. Internet and webcam required.

Instructor: Andrea S. Gouthro

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**CSBU 053  Veterinary Assistant, Part 2**

In this second course, you will learn the legal issues regarding pharmacy and pharmacology, laboratory and surgical preparation procedures as well as introduction of Radiology and Ultrasound imaging equipment. Courses must be taken in sequential order. Prerequisite: CSBU 052 Veterinary Assistant, Part 1.

- Online | 17247 | $269
- Tuesday | 6:00 pm - 9:30 pm
- 11/3/20 - 12/15/20

Note: Saturdays: 11/14 & 12/5 (9:00 am to 12:00 pm), Hybrid course: combination of fixed video conference and fixed online classes. Internet and webcam required.

Instructor: Andrea S. Gouthro
Dietary Manager

CShH 556 Nutrition Fundamentals
This course will cover the science of food intake, building blocks of nutrition, digestion and nutrient utilization, food allergies and alternative/complementary medicine. Students will also learn about body systems, medical nutrition, and resident care plans review.
Online | 17199 | $449
Saturday | 8:30 am - 12:30 pm
9/12/20 - 11/21/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Susan R. Briggs

CShH 557 Foodservice and Personnel
This course will cover menus, standardized recipes, food production systems and quality assurance. In addition, practices for recruiting, hiring and managing staff will also be covered. Prerequisite: CShH 556 Nutrition Fundamentals.
Online | 17200 | $299
Saturday | 1:00 pm - 5:00 pm
9/12/20 - 10/24/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Susan R. Briggs

CShH 558 Sanitation, Safety, and Business Operations
This course will cover safe food handling thru the flow of food. Students will also learn how to manage a monthly operating budget, capital budget, department layout, revenue and cash handling. Prerequisite: CShH 557 Foodservice and Personnel.
Online | 17201 | $299
Saturday | 1:00 pm - 5:00 pm
10/31/20 - 12/19/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Susan R. Briggs

Electrician D

CStT 316 Electrician D Lic/AC Theory
One of 12 State-approved and mandated courses required to fulfill the NEW 300-hour classroom training requirement for the Electrician D-license. This course covers the historical evolution of electrical applications and how these applications apply to the alarm industry. Special topics covered include AC power circuits, formulas, parallel and series circuits. Participants must possess a high school diploma or equivalent.
Online | 17264 | $359
Thursday | 6:00 pm - 10:00 pm
9/15/20 - 11/15/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Robert A. Pribauskas

CStT 317 Electrician D Lic/DC Theory
One of 12 State-approved and mandated courses required to fulfill the NEW 300-hour classroom training requirement for the Electrician D-license. This course includes a review of DC electrical theory, including Ohms Law, voltage, current, resistance, electric power, series and parallel circuits. Participants must possess a high school diploma or equivalent.
Online | 17265 | $359
Thursday | 6:00 pm - 10:00 pm
10/22/20 - 12/10/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Robert A. Pribauskas

Event Planning

CSBu 150 Career Essentials of Event Management
The introductory course explores the various career opportunities in the field of event planning and the skills necessary to enter and succeed in the field. This is the first course of a six-course certification program. Courses must be taken in sequential order. Certificates issued to students who successfully complete all six courses.
Online | 17103 | $209
Tuesday | 6:00 pm - 9:00 pm
9/8/20 - 10/6/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Karen F. Salhaney

CSBu 151 Foundations of Event Planning
Foundations of Event Planning examines the many skills event planners are called on to use during the process of executing an event. The course will also examine some common types of events that require the skills of a professional planner. This is the second course of a six-course certification program. Courses must be taken in sequential order. Certificates issued to students who successfully complete all six courses. Prerequisite: CSBU 150 Career Essentials of Event Management.
Online | 17104 | $209
Tuesday | 6:00 pm - 9:00 pm
10/13/20 - 11/10/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Karen F. Salhaney

CSBu 152 Event Marketing
Event Marketing will explore various marketing tools from the traditional to the emerging to successfully promote an event. It will also cover the role of marketing in the event life cycle, demonstrating the best use of marketing tactics while utilizing evaluation techniques to measure a successful outcome. This is the third course of a six-course certification program. Courses must be taken in sequential order. Certificates issued to students who successfully complete all six courses. Prerequisite: CSBU 151 Foundations of Event Planning.
Online | 17105 | $209
Tuesday | 6:00 pm - 9:00 pm
11/17/20 - 12/15/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Karen F. Salhaney

To learn more, visit www.massasoit.edu/communityed.
Human Resources

CSBU 171  Human Resources Certificate - Part 1
During Part 1, a general introduction to the fundamental functions of human resource management is presented. In addition, the areas of workforce development and affirmative action are emphasized. The course will cover the laws affecting Equal Employment Opportunity such as Title VII of the Civil Rights Act, Age Discrimination, Americans with Disability Act, and Immigration Reform Act. The session will conclude with business ethics and corporate social responsibility. Courses must be taken in sequential order. Certificates will be issued to students who successfully complete all four courses.

Online | 17106 | $249
Tuesday | 6:00 pm - 8:30 pm
9/22/20 - 10/27/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Darlene Woo

CSBU 172  Human Resources Certificate - Part 2
Part 2 introduces strategic planning, job analysis, job descriptions, and succession planning. The course will emphasize the selection and hiring process. The major areas addressed will be the development of recruitment and retention plans, interviewing, and reviewing resumes. In addition, training and development and conducting effective performance evaluations as well as setting performance objectives will be discussed in detail. By the end of the course, students will have a clear understanding of the recruitment, selection, and retention process. Courses must be taken in sequential order. Certificates will be issued to students who successfully complete all four courses. Prerequisite: CSBU 171 Human Resources Certificate - Part 1.

Online | 17107 | $249
Tuesday | 6:00 pm - 8:30 pm
11/3/20 - 12/8/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Darlene Woo

Interior Design

CSBU 161  Interior Design - Basics
This course is the 1st of a 3-course certificate program. Open to everyone, you will learn an overview of the interior design and decoration business, and career options! From layout and traffic patterns to trades skills and tools, you will learn through hands-on projects and field trips to Jordan’s Furniture in Avon. Additional material fees discussed 1st night of class. Must complete all 3 courses to receive certificate.

Online | 17249 | $169
Tuesday | 6:00 pm - 9:00 pm
9/8/20 - 9/22/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Eileen F. Avidon

CSBU 162  Interior Design - Color and Materials
In this 2nd course, learn the resources and materials available to help interior designers make decisions about room layout, function and feel. From fabrics and floor materials to the effect of various colors and color combinations, you will learn the critical element of design. Must complete all 3 courses to receive certificate. Prerequisite: CSBU 161 Interior Design - Basics.

Online | 17250 | $289
Tuesday | 6:00 pm - 9:00 pm
9/29/20 - 11/3/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Eileen F. Avidon

CSBU 163  Interior Design Layouts/Blueprints
In this 3rd course, learn to design and layout interior rooms utilizing blueprints. From basic blueprinting to scaling and problem-solving skills, you will apply all learned design and blueprint concepts to produce your final project, a completely designed room. Must complete all three courses to receive certificate. Prerequisite: CSBU 162 Interior Design - Color and Materials.

Online | 17251 | $249
Tuesday | 6:00 pm - 9:00 pm
11/10/20 - 12/8/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Eileen F. Avidon

CSBU 165  Learn the Tricks of Staging a Home
Whether you are selling your home on your own or working with a Realtor, find out how to prepare a home for sale using up-to-date methods to make the home more appealing to buyers. Industry statistics say homes sell faster when they are professionally staged. In this course, you will learn how to use various techniques including, decluttering, rearranging furniture & accessories making simple adjustments to make a home more visually appealing to buyers. With these new skills, you could see quicker sales and higher returns.

Online | 17252 | $129
Wednesday | 6:00 pm - 9:00 pm
10/14/20 - 10/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Eileen F. Avidon
Fall 2020 Courses

Legal

CSBU 049 Legal Interpreting Hearings & Proceedings
This class is open to students who would like to expand their interpreting skills in legal settings. The course will cover the most in-demand types of hearings such as Due Process Hearings, Unemployment Hearings and Depositions. Students will learn legal terminology and procedural protocols needed to interpret for various types of hearings. In addition, students will have the opportunity for intense practice through mock depositions, due process and unemployment hearings. These mock hearings will give the students the experience and comfort-level needed to apply for work in the field. Trained legal interpreters are in demand throughout Massachusetts and nationwide in law offices, schools, state agencies and contracting agencies. Prerequisite: Students must provide a certificate of completion for a minimum of 40 hours of interpreter training or a letter from your employer confirming a minimum of 3 years’ experience as a working interpreter in any setting. Students must possess a high school diploma or equivalent. Please register early as a brief telephone interview will be required before acceptance into the course. Open to Spanish, Portuguese, Cape Verdean Creole, and Haitian Creole.

Instructor: Maria Vasquez

CSBU 130 Paralegal Certificate Program
Learn to increase your efficiency and billable hours with this intensive, nationally acclaimed, 84-hour Paralegal program. Designed for beginners as well as advanced legal workers, you will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents and assist in preparing cases for courtroom litigation. No prerequisite but expect to complete a significant amount of homework for each session! Certificates issued upon successful completion of course. Additional cost for five required books.

Online | 17248 | $1,595
Saturday/Sunday | 9:00 am - 12:30 pm
Wednesday | 6:00 pm - 9:30 pm
9/12/20 - 11/11/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Maria Vasquez

CSRE 002 Real Estate Investment
Thinking about putting your money into something more tangible - like real estate? Understand the rewards and risks involved in land, rental, single family, and commercial real estate investments. How much do you have to invest? Can you really make a profit? Learn how the market works, how to recognize a good opportunity for purchase, what your time, tax and maintenance costs would be after the purchase, and how to make a decision about the timing of the sale.

Online | 17243 | $219
Tuesday | 6:00 pm - 9:00 pm
11/24/20 - 12/15/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Robert A. Pacheco

Security

CSBU 033 LPQualified (LPQ)
Offered in partnership with the Loss Prevention Foundation, the LPQualified (LPQ) is a nationally recognized certification designed to provide a benchmark for loss prevention managers, supervisors, store managers, college students, select hourly employees, and anyone interested in the career field. It is also an excellent refresher course for new District LP Managers, corporate LP support personnel or those who have limited or no field experience. This 30-hour preparation program is delivered online and is comprised of three courses: Retail Environment, Becoming a Successful Business Person and Loss Prevention Basics and Tools. Students will receive a certificate of completion upon successful completion this program and will be eligible for the LPQ exam. Note: LPQ exam is optional and is not included in the cost of the program. For additional information on the LPQ exam, visit https://home.pearsonvue.com/lpq.

Online | 17100 | $495
9/7/20 - 12/10/20
Note: Online course: For further details call x1310.
Instructor: Staff

Professional Development

CSBU 522 Improving Your Virtual Presentation & Meeting Skills
Remote working is heightening the need to have great virtual presentation and meeting skills. This workshop will help employees at all levels develop new skills to help meet changing expectations and conduct powerful, professional, and effective meetings and presentations in a virtual environment, taking advantage of the technology available to them.

Online | 17112 | $129
Friday | 9:00 am - 10:30 am
9/18/20 - 9/25/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Cynthia Farquhar

CSBU 508 Cultural Competency
In this interactive and engaging program, participants will explore implicit bias and the many facets of diversity and identify organizational, cultural, and individual perspectives on valuing diversity and embracing inclusion in the workplace.

Online | 17108 | $199
Monday | 9:00 am - 12:00 pm
9/28/20 - 10/5/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Cynthia Farquhar

To learn more, visit www.massasoit.edu/communityed.
## Fall 2020 Courses

### CSBU 509  Discrimination and Sexual Harassment
In this engaging and interactive training, participants will be educated about the legal obligations of their organization and the responsibilities of supervisors. Laws that will be discussed include: Title VII, ADA, FMLA and Massachusetts law. The workshop will equip managers with the tools to recognize and address issues in the workplace and will provide a solid foundation for how best to handle challenges in ways that can head-off escalation of situations.

- **Online | 17109 | $199**
- **Monday | 1:00 pm - 4:00 pm**
- **9/28/20 - 10/5/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** Brenda Wornum Moore

### CSBU 567  Time Management
Today there are many conflicting priorities demanding your time. With the endless flow of emails, texts, meetings, priorities, projects, and documents that all demand your immediate attention, how do you prioritize and at the same time get results? Time management is an essential skill that helps you keep your work under control. When you know how to manage your time you gain control, increase productivity and achieve greater results. Effective time management isn’t about controlling time; it’s about managing how you invest your time. This workshop will provide you with the tools and best practices for prioritizing tasks, dealing with frequent distractions, and overcoming procrastination to make time-wise decisions.

- **Online | 17115 | $129**
- **Tuesday | 1:00 pm - 4:00 pm**
- **9/29/20 - 9/29/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** Cynthia Farquhar

### CSBU 540  Grant Writing for Non-Profits
This seminar will focus on topics to help personnel involved in grant writing from outlining your organization, preparing an effective proposal narrative, preparing a realistic budget, writing a budget justification including the right personnel, finalizing and sending the proposal, and organizing effective teams. Participants will examine successfully funded sample grants.

- **Online | 17113 | $299**
- **Friday | 9:00 am - 11:00 am**
- **10/9/20 - 11/20/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** Brenda Wornum Moore

### CSBU 521  For Managers: How to Give & Receive Performance Feedback Virtually
This workshop will provide managers with the tools and information necessary, even while working remotely, to give and receive effective performance feedback. Participants will learn the following: how to accurately document performance, how to provide effective feedback to employees while working remotely, how to assess professional development and training needs, how to continue to motivate your employees in a remote working environment, and how to conduct difficult conversations with employees who need to show improvement.

- **Online | 17111 | $129**
- **Friday | 9:00 am - 10:30 am**
- **10/16/20 - 10/23/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** Cynthia Farquhar

### CSHH 572  Bloodborne Pathogen & Needlestick Safety & Prevention
This program provides information about the requirements of the Occupational Health and Safety Administration (OSHA) Bloodborne Pathogens Standard, 29 CFR 1910.1030. Information about the Needlestick Safety and Prevention Act will also be provided. Participants will learn the requirements of the OSHA Bloodborne Pathogens Standard including definitions, minimum elements of an exposure control plan (ECP), engineering and work practice controls, methods of compliance with the standard, use and availability of the hepatitis B vaccine, actions required in the event of an exposure, post-exposure follow-up, labeling, training, workplace communication of hazards, and required record keeping. (This course is general in nature and not state specific).

- **Online | 17202 | $119**
- **Monday | 9:00 am - 11:30 am**
- **10/19/20 - 10/19/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** East Shore Safety

### CSBU 520  Business Writing
Using a 5-step process to save time and increase efficiency, participants will learn to create action-oriented documents that communicate more effectively and produce results.

- **Online | 17110 | $199**
- **Tuesday | 9:00 am - 12:00 pm**
- **10/20/20 - 10/27/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** Robert Cipriano

### CSHH 573  Slips, Trips, and Falls in the Workplace
Falls are the leading cause of injury and fatality in the construction workplace. This intermediate Slips, Trips, and Falls online safety course focuses on prevention of injury by teaching you the common exposures that lead to workplace accidents. This course offers steps for planning, communicating, and educating for success in creating a safe work environment, which is the key to preventing accidents and injuries.

- **Online | 17203 | $119**
- **Monday | 9:00 am - 11:30 am**
- **10/26/20 - 10/26/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** East Shore Safety

### CSBU 563  Resolving Conflict in the Workplace
Strong leaders in today’s fast-paced business world realize that employees who are adept at managing conflict are crucial to success. In this workshop, you will understand the elements of conflict, identify causes of conflict, learn tips for handling conflict, and enhance conflict management skills.

- **Online | 17114 | $129**
- **Wednesday | 9:00 am - 12:00 pm**
- **10/28/20 - 10/28/20**
- **Note:** Fixed video conference course. Internet and webcam required.
- **Instructor:** Brenda Wornum Moore
**CSBU 576  The New Normal: Business in MA after COVID-19**

This 2-hour course takes a deep dive into what the “New Normal” is for businesses in Massachusetts after Covid-19. Each state has made their own “rules” and MA is no different. Following the CDC guidelines and reopening in phases will help with disease transmission in the workplace. This course will help define what your business should look like in terms of Mandatory Safety Standards. Course topics include: social distancing, hygiene protocols, staffing and operations, cleaning and disinfecting, sector specific safety protocols, best practices, and poster and translations.

Online | 17116 | $99
Monday | 9:30 am - 11:00 am
11/2/20 - 11/2/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: East Shore Safety

**CSSH 574  Infectious Disease Control for Construction**

Construction work may require special procedures, equipment and precautions for performing the work. In these challenging times the risk of exposure at our job sites is more prevalent than ever before. Construction, renovation, and demolition activities can affect contractors, subcontractors, and the general public. Dust and debris from construction, renovation, and demolition activities can be a hazard. Workers can be exposed to hazardous environments and materials such as infectious disease in the workplace by the nature of their business. This course is designed to give the worker a better understanding of infection control, safety, PPE, hazards, and mitigation.

Online | 17204 | $129
Monday | 9:00 am - 12:00 pm
11/9/20 - 11/9/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: East Shore Safety

**Computer Technology**

**CSCC 031  Adobe After Effects CC: Introduction**

This class is an introduction to Adobe After Effects and will introduce the user to project and interface setup, basic compositing skills and toolsets including working with layers, animating compositions and creating animated type, 3D basics, motion tracking, lighting and other effects, and rendering. Through demonstration and hands-on exercises taught by a media arts professional, students will leave with a solid understanding of how to use the program and create layered compositions in After Effects. Please Note: The college is making every effort to make the Adobe software required for this course available remotely. All registered students will be notified once finalized. The course is useful to Windows or Mac users. Students will need to have a 1TB or larger external hard disk drive for class.

Online | 17118 | $299
Wednesday | 6:00 pm - 9:00 pm
10/7/20 - 11/18/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Michael C. Sullivan

**CSCC 032  Adobe Photoshop CC: Introduction**

This class is an introduction to Adobe Photoshop and will introduce the user to the industry standard tools for digital photographic editing. Topics include: color adjustments, retouching capabilities, transparency and blend modes, advanced image editing, design, color management and type controls. Through demonstration and hands-on exercises taught by a media arts professional, you will create exciting and amazing images using some of this program’s limitless capabilities introduce. Please Note: The college is making every effort to make the Adobe software required for this course available remotely. All registered students will be notified once finalized. The course is useful to Windows or Mac users. Students will need to have a 64 GB or larger USB flash or SD XC card for class.

Online | 17119 | $299
Thursday | 6:00 pm - 9:00 pm
10/15/20 - 11/19/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Farzad Wafapoor

**CSCC 030  Adobe Premiere Pro CC: Introduction**

This class is an introduction to Adobe Premiere Pro and will introduce the user to project setup, basic video editing skills and toolsets including audio and video effects, color correction and slow motion. Through demonstration and hands-on exercises taught by a media arts professional, students will leave with a solid understanding of how to create and export videos for web, social media, television, marketing, and corporate video production projects. Please Note: The college is making every effort to make the Adobe software required for this course available remotely. All registered students will be notified once finalized. The course is useful to Windows or Mac users. Students will need to have a 1TB or larger external hard disk drive for class.

Online | 17117 | $299
Monday | 6:00 pm - 9:00 pm
10/19/20 - 11/23/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Michael C. Sullivan

**CSCC 052  Introduction to Access**

This introductory course will show you what an electronic database program is capable of doing. Learn database terminology, how to design your own database, type and edit information, sort and extract specific data from this information through queries and create forms and reports. You will use Wizards, set primary keys, delete records, and fix formatting problems. Most importantly you will acquire knowledge of what a database program is and you can decide for yourself if Access is a piece of software your company could benefit from.

Online | 17124 | $99
Friday | 1:00 pm - 4:00 pm
9/18/20 - 9/18/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

**CSCC 056  Intermediate Access**

This course will continue instruction in Access. Attendees will learn how to work with queries to refine and extract information from their database(s), create and modify forms and reports, find, sort, and filter records and database maintenance.

Online | 17125 | $99
Friday | 1:00 pm - 4:00 pm
10/9/20 - 10/9/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo
CSCC 526  Introduction to Excel
You will be introduced to the Excel environment and how to type, edit, and finalize a simple spreadsheet.

Online | 17126 | $99
Wednesday | 9:00 am - 12:00 pm
9/16/20 - 9/16/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17127 | $99
Tuesday | 1:00 pm - 4:00 pm
10/6/20 - 10/6/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17128 | $99
Thursday | 9:00 am - 12:00 pm
11/5/20 - 11/5/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17129 | $99
Wednesday | 1:00 pm - 4:00 pm
12/2/20 - 12/2/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

CSCC 501  Intermediate Excel
This course is designed for users who are comfortable with the commands taught in the Intro to Excel course. This session will give additional practice on functions and commands used in Excel.

Online | 17120 | $99
Wednesday | 9:00 am - 12:00 pm
9/23/20 - 9/23/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17121 | $99
Tuesday | 1:00 pm - 4:00 pm
10/6/20 - 10/6/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17122 | $99
Thursday | 9:00 am - 12:00 pm
11/12/20 - 11/12/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17123 | $99
Wednesday | 1:00 pm - 4:00 pm
12/9/20 - 12/9/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

CSCC 570  Advanced Excel
Go beyond the basic Excel formulas. Learn to create IF statements, the count function, absolute value, pivot tables, and using dates in your calculations.

Online | 17143 | $99
Wednesday | 9:00 am - 12:00 pm
9/30/20 - 9/30/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17144 | $99
Tuesday | 1:00 pm - 4:00 pm
10/20/20 - 10/20/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17145 | $99
Thursday | 9:00 am - 12:00 pm
11/19/20 - 11/19/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17146 | $99
Wednesday | 1:00 pm - 4:00 pm
12/16/20 - 12/16/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

CSCC 567  Excel List & Data Tools
Learn to organize lists and use database and sorting and filtering tools to work with specific data from a large data set. Apply table formats and the tools that are associated with this feature.

Online | 17141 | $69
Friday | 9:00 am - 10:30 am
10/2/20 - 10/2/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17142 | $69
Friday | 9:00 am - 10:30 am
10/23/20 - 10/23/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

CSCC 530  Pivot Tables in Excel
Learn pivot table fundamentals as well as creating and customizing, formatting and viewing data, calculations, and creating pivot charts.

Online | 17130 | $69
Friday | 9:00 am - 10:30 am
9/25/20 - 9/25/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17131 | $69
Friday | 9:00 am - 10:30 am
11/13/20 - 11/13/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo
CSCC 532  Excel for Project Managers

In this hands-on workshop you will learn to plan, execute, monitor and manage all aspects of your project with the most widely used tool at your workplace, MS Excel. You will go beyond the basic calculations and simple spreadsheet applications. Guided by an expert instructor you will explore Charts, Data and Formula functions of MS Excel to create Gantt charts, timeline, dashboards and other templates to help you in day to day decision making at all levels. At the end of this workshop, you will be perfectly capable of creating your own project management templates, designed and customized to your needs.
Prerequisite: Working knowledge of MS Excel.

Online | 17132 | $129
Tuesday | 9:00 am - 11:00 am
9/22/20 - 9/29/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Swati Dave

Online | 17133 | $129
Friday | 1:00 pm - 3:00 pm
11/13/20 - 11/20/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Swati Dave

CSCC 535  Reports & Dashboards with Excel

Reports can be described as a document that contains data used for reading and viewing, and dashboards are visual interface that graphically communicates performance at a glance. In this class, participants will learn to create powerful reports and performance dashboards using MS Excel that will help decision makers and stakeholders get the insight they need to understand and solve issues quickly, efficiently, and effectively.

Online | 17135 | $129
Wednesday | 9:00 am - 11:00 am
10/7/20 - 10/14/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Swati Dave

Online | 17136 | $129
Tuesday | 1:00 pm - 3:00 pm
12/1/20 - 12/8/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Swati Dave

CSCC 556  Cool Tips for PowerPoint

Say goodbye to boring slides! Set yourself apart by learning some cool features, and get ready to use PowerPoint like a pro. Features covered are slide animation, slide transition, inserting media files, and much more that is guaranteed to help you amp up your next PowerPoint slide deck.

Online | 17134 | $99
Wednesday | 9:00 am - 12:00 pm
10/21/20 - 10/22/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Swati Dave

CSCC 565  Max Productivity for Word

Most of us use Microsoft Word every day and yet are unaware of the many cool ways Word can enhance our work. This class will explore features such as: Table of Contents, Creating Tables of Content, Format Painter, Mail Merge, and Multi-Item Clipboard to show participants how easy and effective it is to take ‘everyday’ Word to the next level.

Online | 17137 | $99
Friday | 9:00 am - 12:00 pm
11/6/20 - 11/6/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17138 | $99
Friday | 9:00 am - 11:00 am
12/11/20 - 12/11/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

CSCC 566  Search and Organize with Outlook

Learn to organize email with advanced search tools. Learn to use flagging to easily follow up on Outlook items. Create quick steps to automate finding and organizing groups of emails as well as tips to find any Outlook items quickly.

Online | 17139 | $69
Friday | 9:00 am - 10:30 am
10/16/20 - 10/16/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

Online | 17140 | $69
Friday | 9:00 am - 10:30 am
12/4/20 - 12/4/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Kathryn Mayo

English for Speakers of Other Languages (ESOL)

Students must be assessed prior to registration! Assessments are free and offered through video conference. Please call x1509 or x1987 to arrange for your assessment. Assessment dates: Tuesdays, 5-7 pm on August 25, September 1, 8, 15 & 22.

CSED 300  Beginner ESOL 1A

This course is designed for students with little or no English ability. Course focus includes basic oral communication and introduction to reading and writing of the English language. Assessment required prior to registration. Please call x1509 to arrange for your assessment.

Online | 17175 | $299
Monday/Wednesday | 6:00 pm - 9:00 pm
9/28/20 - 12/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Ayse Koymen

To learn more, visit www.massasoit.edu/communityed.
CSED 301    Beginner ESOL 1B
This course level is designed for students with some English ability. Course focus includes oral communication and reading and writing of the English language. Prerequisite: CSED 300 or CSED 306 Beginner ESOL 1A. If new student, then pre-assessment required. Please call x1509 to arrange for your assessment.

Online | 17176 | $299
Monday/Wednesday | 6:00 pm - 9:00 pm
9/28/20 - 12/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Alison Farah

CSED 302    Intermediate ESOL 2A
This course level is designed for students with fundamental English ability. Course focus includes oral communication, pronunciation, reading and writing of the English language including grammar, vocabulary building, and introduction to writing. Prerequisite: CSED 301 or CSED 307 Beginner ESOL 1B. If new student, then pre-assessment required. Please call x1509 to arrange for your assessment.

Online | 17177 | $299
Monday/Wednesday | 6:00 pm - 9:00 pm
9/28/20 - 12/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Elena F. Banell

CSED 303    Intermediate ESOL 2B
This course level is designed for students with fundamental English ability. Course focus includes oral communication, pronunciation, reading and writing of the English language including grammar, vocabulary building, and introduction to writing. Prerequisite: CSED 302 or CSED 308 Intermediate ESOL 2A. If new student, then pre-assessment required. Please call x1509 to arrange for your assessment.

Online | 17178 | $299
Monday/Wednesday | 6:00 pm - 9:00 pm
9/28/20 - 12/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Mary Barilla

CSED 304    Advanced ESOL 3A
This course level is designed for students with strong English ability. Course focus includes conversation practice, pronunciation, reading and writing of the English language including grammar, vocabulary building, and composition writing. Prerequisite: CSED 303 or CSED 309 Intermediate ESOL 2B. If new student, then pre-assessment required. Please call x1509 to arrange for your assessment.

Online | 17180 | $299
Monday/Wednesday | 6:00 pm - 9:00 pm
9/28/20 - 12/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Fabiola Keller

CSED 305    Advanced ESOL 3B
This course level is designed for students with strong English ability. Course focus includes conversation practice, pronunciation, reading and writing of the English language including grammar, vocabulary building, and composition writing. Prerequisite: CSED 304 or CSED 310 Advanced ESOL 3A. If new student, then pre-assessment required. Please call x1509 to arrange for your assessment.

Online | 17182 | $299
Monday/Wednesday | 6:00 pm - 9:00 pm
9/28/20 - 12/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Cheryl Reed

CSED 312    Transitional ESOL
This 60-hour course is designed to bring students to the level of Massasoit’s college credit ESOL classes. Students who successfully complete this course may register for the first level of college credit ESOL courses in the following semester. This course focuses on speaking, listening, reading, and writing. Prerequisite: CSED 305 or CSED 311 Advanced ESOL 3B. If new student, then pre-assessment required. Please call x1509 to arrange for your assessment.

Online | 17188 | $299
Monday/Wednesday | 6:00 pm - 9:00 pm
9/28/20 - 12/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Leo MacNeil
CSED 315  Beginner ESOL Conversation & Culture

Come practice your English in a fun, relaxed, and informal setting while learning about American customs and culture. This course is designed for beginner to intermediate ESOL students. We will discuss the meaning of idioms and what to do and say in a variety of everyday practical and social situations, such as meeting others, working, traveling, and celebrating holidays. Learning to overcome communication difficulties and improve one’s speech pattern in society.

Online | 17190 | $179
Tuesday | 6:00 pm - 8:00 pm
9/15/20 - 11/17/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Wendy L. Dameron

CSED 316  Advanced ESOL Conversation & Culture

Come practice your English in a fun, relaxed, and informal setting while learning about American customs and culture. This course is designed for intermediate to advanced ESOL students. We will discuss the meaning of idioms and what to do and say in a variety of everyday practical and social situations, such as meeting others, working, traveling, and celebrating holidays. Learning to overcome communication difficulties and improve one’s speech pattern in society. Prerequisite: ESOL Level 1B (CSED 301/CSED 307).

Online | 17191 | $179
Thursday | 6:00 pm - 8:00 pm
9/17/20 - 11/19/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Wendy L. Dameron

High School Equivalency

Students must be assessed prior to registration! Assessments are free and offered online. Please call x1509 or x1305 to arrange for your assessment. Assessment dates: 5:15 pm sharp on Wednesdays: July 29, August 5, 12 & 26, September 2, 9, 16 & 23.

CSED 036  HS Equiv Prep - English & Soc Stud

Students in Massachusetts now have the option of earning their high school equivalency through GED or HiSET. Massasoit Community College has created a specialized High School Equivalency Preparation Program that will prepare students for success with either GED or HiSET tests. This course is designed to assist students that need short-term preparation of the English and Social Studies sections prior to taking the high school equivalency exams. Students must take and pass a pre-assessment prior to registering. For more information, call x1509.

Online | 17150 | $219
Tuesday/Thursday | 6:00 pm - 9:00 pm
10/6/20 - 12/16/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Claire C. Krasnow

CSED 037  High School Equivalency - Math & Science

Students in Massachusetts now have the option of earning their high school equivalency through GED or HiSET. Massasoit Community College has created a specialized High School Equivalency Preparation Program that will prepare students for success with either GED or HiSET tests. This course is designed to assist students that need short-term preparation of the Math & Science sections prior to taking the high school equivalency exams. Students must take and pass a pre-assessment prior to registering. For more information, call x1509.

Online | 17151 | $219
Monday/Wednesday | 6:00 pm - 9:00 pm
10/5/20 - 12/21/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: William Silva

Personal Enrichment

CSPE 300  Community Reads

The popularity of book discussion groups at Massasoit continues with this group that meets in the evening and is designed to complement the More Community Reads discussion series that takes place in the afternoon. Sessions will be led by distinguished Massasoit library and staff members. Books are available at local and online bookstores and at most local libraries.

Online | 17215 | $15
Thursday | 6:00 pm - 7:00 pm
10/1/20 - 12/3/20
Note: Fall 2020 dates: 10/1, 11/5, and 12/3. Fixed video conference course. Internet and webcam required.
Instructor: Staff

CSPE 800  iPhone Photography

Learn how to get the most out of your iPhone features by shooting, editing, and sharing photographs. Using only your iPhone, you can develop your “photographer’s eye” and take better pictures! Learn simple tips and tricks that will take your photography to the next level: how to adjust and edit photos, how to download photo apps and use them, how to import, save and share photos. Please bring your iPhone to class.

Online | 17241 | $59
Wednesday | 6:00 pm - 9:00 pm
10/21/20 - 10/21/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: James W. Lynch

Arts & Crafts

CSPE 001  Quilting 101

This class will provide students with a demonstration on the types of quilting methods and the different methods of completing a quilt. You’ll learn quilting terms, tips, and tricks to selecting fabrics, using a template pattern, using a rotary cutter, and different quilting and finishing techniques. At the end of the class, the students will have a beautiful table runner quilt for display in your home. Quilters must have a sewing machine and fabric. A list will be provided to students before the start of class.

Online | 17206 | $59
Thursday | 6:00 pm - 8:00 pm
9/11/20 - 10/1/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Diane Bennett
CSPE 002 Japanese Quilted Tote Bag
This is a very simple style tote bag but the wide strap makes it easy to carry over the shoulder. For this course you will need a sewing machine, sewing kit, canvas, or heavy weight material. A list will be provided to students before the start of class.
Online | 17207 | $39
Saturday | 9:00 am - 3:00 pm
10/3/20 - 10/3/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Diane Bennett

CSPE 004 Decorate with Holiday Quilting
Make your holiday extra special by making a tree skirt and some ornaments. Simple but elegant designs that will make your tree sparkle for years!
Online | 17259 | $39
Saturday | 9:00 am - 3:00 pm
11/7/20 - 11/7/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Diane Bennett

CSPE 005 Create a Snippet Wreath
With a few scraps and an iron, you can create a festive wreath wall hanging for your home. Choose holiday fabric or some brown, orange, and red for fall, or make a patriotic wreath from red, white, and blue.
Online | 17271 | $19
Saturday | 10:00 am - 1:00 pm
9/19/20 - 9/19/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Diane Bennett

Culinary Arts

CSPE 200 Bread 101
Love the smell and taste of bread fresh from the oven, but not sure how to start? Come and spend the morning learning the basics of making savory cheese grissini, dinner rolls, and focaccia. Enjoy what you make with your family as part of a hearty meal.
Online | 17208 | $49
Saturday | 1:00 pm - 5:00 pm
10/24/20 - 10/24/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Jeanne Curtis

CSPE 201 Quick Breads
Come learn how easy it is to make tender, flavorful loaves of quality quick breads, like Walnut Sour Cream, Lemon Glazed, Irish Soda Bread, and Heavenly Scones. This is a great way to learn the basic techniques in the bakeshop.
Online | 17209 | $49
Saturday | 1:00 pm - 5:00 pm
11/7/20 - 11/7/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Jeanne Curtis

CSPE 203 Pieapalooza
Enjoy a Pieapalooza of an afternoon with a child! We will be creating beautiful hand pies and a two crusted pie for you to enjoy just in time for the holiday. Appropriate for ages 4 and up.
Online | 17210 | $39
Saturday | 1:00 pm - 4:00 pm
11/14/20 - 11/14/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Jeanne Curtis

CSPE 204 Chocolate Candies 101
Ever want to make candies, but you don't know where to start? Come in for a fun, leisurely Saturday afternoon to learn how to properly melt your chocolate, create fillings, and produce delicious chocolates.
Online | 17211 | $39
Saturday | 1:00 pm - 4:00 pm
12/5/20 - 12/5/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Jeanne Curtis

CSPE 205 Breakfast Sweet Rolls
Come and have fun with your child and learn how to make your own beautiful babkas and scrumptious cinnamon rolls. We will talk about working with yeast doughs in your home and give you suggestions on how to make more enticing breads at your leisure. Appropriate for ages 10 and up.
Online | 17212 | $39
Saturday | 1:00 pm - 4:30 pm
9/26/20 - 9/26/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Jeanne Curtis

CSPE 225 Holiday Cookie Extravaganza
Come and enjoy an afternoon of decorating fun with a child! We'll show you how to make and decorate a variety of cookies from one type of dough. Appropriate for ages 3 and up.
Online | 17213 | $39
Saturday | 1:00 pm - 4:00 pm
10/17/20 - 10/17/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Jeanne Curtis

CSPE 226 Holiday Gingerbread House
Gingerbread house time! Have your child in to decorate a cute child-sized holiday cottage made with fresh gingerbread! Appropriate for ages 2 and up.
Online | 17214 | $29
Saturday | 1:00 pm - 2:30 pm
12/12/20 - 12/12/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Jeanne Curtis
CSPE 301  Community Engagement & Service
This informal seminar will describe the goals and benefits of service learning and community engagement for students and citizens and discuss the different types of opportunities available. Presenter and Professor of Sociology, Lucy Anne Hurston, will highlight her work with students and Habitat for Humanity, including several trips to New Orleans following hurricane Katrina, travels to a Heifer Farm in Rutland, MA, and even existing in a Cardboard City on campus each year.

Online | 17216 | $8
Friday | 12:00 pm - 1:30 pm
10/2/20 - 10/2/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Lucy Anne Hurston

CSPE 303  Beekeeping 101
Bees are a crucial piece of our food chain, and now more than ever folks are interested in being involved in what they eat. Learn about the basics of beekeeping—everything from why bees make so much extra honey to why they’re considered so at risk.

Online | 17218 | $8
Friday | 12:00 pm - 1:30 pm
11/20/20 - 11/20/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Andrew Cerrone

CSPE 304  Gravestone/Burial Rites Plymouth Co.
Have you ever wandered through an old cemetery and wondered about the symbols on gravestones? In this lecture we will explore the meanings of these gravestone symbols, and discuss how changes in iconography and burial rites were the result of cultural changes throughout the colony. We will be focusing on these deathway trends from 1620-1700 and using Plymouth Colony’s Burial Hill as a case study.

Online | 17222 | $8
Friday | 12:00 pm - 1:30 pm
12/18/20 - 12/18/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Ashley de Pasquale

CSPE 305  The Victory Garden
Join Carol Cohen as she takes us on an historic journey of the modern-day victory garden. Throughout this informative lecture you will be introduced to valuable primary sources and interesting stories about the important role the victory garden has played in the past and present as well its part in addressing the sustainability of the planet for the future.

Online | 17219 | $8
Friday | 12:00 pm - 1:30 pm
9/19/20 - 9/19/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Staff

CSPE 306  History of Blackstone River Valley
At first glance, the Blackstone River seems remarkably ordinary. But when one looks closer, the incredible history of the place comes into view. It was along the banks of the Blackstone River that the American Industrial Revolution began at Slater Mill. This revolution spread across the Valley, and completely changed the United States of America. Home to over 10,000 historic sites, the Blackstone Valley remains an important home to this nation’s industrial heritage. Blackstone River Valley National Historical Park was established to protect, preserve, and interpret this remarkable history for this and future generations. What makes the Blackstone Valley so important? What stories does this place tell? How do these stories affect our past, present, and future? Join us to find out!

Online | 17220 | $8
Friday | 12:00 pm - 1:30 pm
11/6/20 - 11/6/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Mark Mello

CSPE 307  Declaration of Human Rights
Celebrate the 72nd Anniversary of the passage of the Declaration of Human Rights together during this informative lecture and discussion about Eleanor Roosevelt’s important role in creating the Declaration of Human Rights during the early days of the United Nations. Take a close look at this document which still holds the important meaning and purpose it did 72 years ago.

Online | 17221 | $8
Friday | 12:00 pm - 1:30 pm
12/4/20 - 12/4/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Carol Cohen

Languages

CSPE 600  Beginner American Sign Language
This course initiates the development of the ability to sign and understand American Sign Language. Students learn the fundamentals of grammar, basic vocabulary, and correct signing. Cultural aspects of the Deaf community are discussed. This is a beginning-level course designed for students with no previous experience or with no more than one year of study in Sign Language at the high school level.

Online | 17238 | $149
Saturday | 10:00 am - 12:00 pm
9/19/20 - 11/21/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Ruth Wilcox

CSPE 605  Spanish for Your Next Trip!
If you are traveling to a Spanish-speaking country, would you like to know how to ask for the time, directions, and where to eat? We will discuss travel scenarios, daily social interactions, and transactions. Have fun trying out some Spanish phrases while learning how to apply vocabulary, grammar, and conversation in real-life situations. We will use Spanish in the classroom as much as possible.

Online | 17240 | $109
Friday | 5:30 pm - 7:30 pm
9/25/20 - 11/6/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Juanita H. Brunelle
CSPE 610 French for Your Next Trip!
An introductory course designed for students who are interested in France and the French culture. Students will discuss history, geography and acquaint themselves with francophone countries, diverse French cultures and dialects. Additionally, you will develop basic conversational skills to help you engage in formal and informal chats on your next trip!

Online | 17239 | $109
Tuesday | 5:30 pm - 7:30 pm
9/22/20 - 11/3/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Ali Farah

Evening Lecture Series
CSPE 350 The Art of the Historian
In this course, students will learn about historiography and historical methodology. We will also discuss different fields of history including public history, archival history, and academic history, and discuss the important implications of these different branches. This course will help the “armchair historian” navigate the complicated world of historical works and bring us to a better understanding of what the study of history is really all about.

Online | 17223 | $89
Thursday | 6:30 pm - 8:00 pm
9/24/20 - 10/29/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: Mark Mello

CSPE 351 Women in the Middle East
Many people in the West hold a rather stereotypical view of women’s lives in the Middle East. But like any place in the world, there is a spectrum of varied lived experiences due to factors such as class, social customs, geographical location, family traditions, and so on. This course provides an overview of the history and present conditions of women in the MENA region (Middle East and North Africa). We will particularly focus on the status of women in various countries in the Middle East; modernization and gender issues; active state involvement in issues such as maternity and abortion; development of female education; growing participation of women in public life; family life, marriage, and divorce; views on emancipation of women; and female sexuality in literature and film.

Online | 17224 | $109
Wednesday | 6:00 pm - 8:00 pm
10/28/20 - 12/16/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Mark Mello

CSPE 352 Refugees and Displaced People
Every day all over the world, people make the most difficult decision of their lives: to leave their homes. Human migrations, both voluntary and forced, have been part of history for millennia. Yet, migration has taken a different form with the emergence of the nation-state. Transnational migration today prompts us to reconceive the way we think of society, nation, family, and home. This course aims to provide a historical introduction to understand the contemporary issues in migration by examining case studies from Western Asia, Africa, Europe, and the Americas.

Online | 17225 | $109
Wednesday | 6:00 pm - 8:00 pm
9/16/20 - 10/21/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Pelin Kadercan

Mind, Body, & Spirit
CSPE 400 Feed the Muse: Unlock Your Creativity
This 4-week series nurtures inspiration and develops strategies to overcome “burnout,” confront creative “blocks,” and stifle the inner critic. Prioritizing creativity results in increased energy, focus, and innovation, these workshops will examine participants’ unique creative processes, investigate the stories we tell ourselves about our creative lives, and explore rituals that cultivate the imagination! Please bring a journal or notebook to class.

Online | 17226 | $49
Tuesday | 5:15 PM - 6:45 PM
10/13/20 - 11/3/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Angelina Avedano

CSPE 401 Memory, Musing, and Memoir
Whether we wish to leave a legacy for our loved ones or simply keep a memory alive, when writing a memoir, we embark on a personal journey. This journey can sometimes tell the story of what brought us from tragedy to transformation. It may reveal wisdom, wit, or warm the heart and will help participants find their muse in memoir writing. Write, remember, and reflect on what has been longing to be written. Please bring a journal or notebook to class.

Online | 17227 | $49
Saturday | 11:00 am - 12:30 pm
9/19/20 - 10/17/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Angelina Avedano

Online | 17261 | $49
Saturday | 11:00 am - 12:30 pm
10/24/20 - 11/14/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Angelina Avedano
CSPE 402  Mindfulness Every Day
Explore the principles of mindfulness and how they can improve well-being, focus, and effectiveness in our personal and professional lives. Incorporating mindfulness every day increases a sense of wonder, gratitude, and inner peace. In 4 weekly sessions, we’ll look at practical applications for everyday living and evaluate how mindfulness can help us live life more fully.

Online | 17228 | $49
Saturday | 1:00 pm - 2:30 pm
9/19/20 - 10/10/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Angelina D. Avedano

CSPE 510  iPhone Basics
Feeling overwhelmed by your iPhone? Designed for students age 55 and older, come learn how to navigate the basic features of your iPhone.

Online | 17231 | $6
Thursday | 1:00 pm - 3:00 pm
10/29/20 - 10/29/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Kathryn Mayo

Programs for 55 and Older

CSPE 500  More Community Reads
Come join a community of avid readers age 55 and older in this popular series of book discussions lead by distinguished MCC faculty and staff members. Offering a provocative mix of new and classic literature each semester, the course meets the third Tuesday of the month. Books are available at local and online bookstores and at most local libraries. Please note that availability may be limited, depending on the book’s popularity or release date, so we recommend calling your library to confirm.

Online | 17229 | $0
Tuesday | 3:30 pm - 5:00 pm
9/15/20 - 10/12/20
Note: Fall 2020 dates: 9/15, 10/20, 11/17, 12/15 Fixed video conference course. Internet and webcam required.
Instructor: Carol Cohen

CSPE 501  Writing for Memory Enhancement
This 4-week workshop, designed for students age 55 and older, focuses on the benefits of story-telling and journal writing for brain health. Practical approaches will utilize writing for creative thought, short-term recall, and recording memories.

Online | 17230 | $18
Thursday | 5:00 pm - 6:30 pm
9/17/20 - 10/8/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Angelina D. Avedano

CSPE 511  Introduction to iPads
This is a 2-part class that will teach students age 55 and older everything you need to know about using the basics of your iPad. We will cover the basics during the first class. The basics include, connecting to Wi-Fi, setting up email, change settings, and exploring iCloud. In the second part of the class we will learn about downloading and using apps from the App Store, using FaceTime, email, internet (Safari), photos and much more.

Online | 17232 | $12
Tuesday | 1:00 pm - 3:00 pm
9/22/20 - 9/22/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Kathryn Mayo

CSPE 512  Intermediate iPads
This is the second half of a 2-part class that will teach students age 55 and older to go beyond the basics. If you are using your iPad only to send email and search the internet this will take you to the next step. Review downloading apps, add payment methods, record video, learn to text, edit photos, create photo albums, copy and paste and, many tips and tricks.

Online | 17233 | $12
Thursday | 1:00 pm - 3:00 pm
10/8/20 - 10/15/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Kathryn Mayo

CSPE 520  Computer Concepts for Beginners
How much do you know about using your computer or downloading from the internet and attaching files? Ever wonder what terms like desktop, file, browser, and document mean? This course, designed for students age 55 and older, will demystify topics like Windows, the Windows Desktop, basic terminology, connecting to the internet, understanding browsers and search engines, as well as provide a basic introduction to word processing.

Online | 17234 | $24
Saturday | 1:00 am - 3:00 pm
9/19/20 - 10/10/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Marian V. Bazarian

CSPE 521  Intermediate Computer Concepts
This course is designed for students age 55 and older as a continuation of Computer Concepts for Beginners. Now that you are comfortable with computer basics, take your skills to the next level by learning how to create folders and manage your files, size windows, move and copy files, and multitask in the Windows environment. Emphasis will also be given to continued work in Microsoft Word.

Online | 17235 | $24
Saturday | 10:00 am - 12:00 pm
10/24/20 - 11/14/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Marian V. Bazarian
CSPE 530 Gentle Yoga
This course will provide students age 55 and older with gentle stretching and breathing techniques. These series of poses (asanas) can be done on a chair or on a mat. These poses stretch the muscles in the body while increasing flexibility in the joints. Yoga creates relaxation, pain relief, easing of depression and anxiety, and improving the quality of life.

Online | 17236 | $30
Friday | 10:00 am - 11:00 am
9/18/20 - 11/20/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Susan Andrea

CSPE 531 Zumba Gold
This Zumba Gold course will provide students age 55 and older who are looking for a modified Zumba class that creates the original moves you love at a lower-intensity. The design of the class introduces easy-to-follow Zumba choreography that focuses on balance, range of motion and coordination. Come ready to sweat, and prepare to leave empowered and feeling strong. Class focuses on all elements of fitness: cardiovascular, muscular conditioning, flexibility and balance!

Online | 17237 | $30
Monday | 1:00 pm - 2:00 pm
9/21/20 - 11/30/20
Note: Fixed video conference course. Internet and webcam required
Instructor: Marlene Leal

CSPE 540 Modern Quilt Group
Would you like learn to make a quilt or finish one of your Unfinished Objects (UFOs)? For students age 55 and older, this class is designed to help you do exactly that! You can learn how to piece a simple quilt top from beginning to finish, bring in a “UFO” that you never seem to have time to finish or start an entirely new project. Whether you are trying quilting for the first time or finishing your 100th quilt, you will expand your knowledge as you quilt with this group.

Online | 17270 | $69
Tuesday | 6:00 pm - 9:00 pm
9/15/20 - 11/17/20
Note: Hybrid course: combination of fixed video conference and fixed online classes at scheduled days and times listed above. Internet and webcam required.
Instructor: Diane Bennett

Trade & Technical

CSTT 566 OSHA 10-Hour Construction
This course provides entry-level construction workers with information about their rights, employer responsibilities, and how to recognize, control, avoid and prevent job related hazards on a construction site. The training covers a variety of construction safety and health hazards which a worker may encounter at a construction site such as fall protection, electrical, struck-by, caught between, scaffolds, and ladders. The practical, focused, and “how to” instructional approach will provide a basic orientation to the many concepts of safe work practices and hazard avoidance. Upon successful completion of the course, participants will receive an OSHA 10-Hour Construction Outreach DOL course completion card.

Online | 17244 | $219
Tuesday | 1:00 pm - 5:00 pm
12/1/20 - 12/15/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: East Shore Safety

CSTT 571 OSHA 300 Recordkeeping
This 2 hour course will cover OSHA’s revised recordkeeping requirements, the new recordkeeping forms, and offers a number of opportunities for you to practice classifying a case’s recordability. The content in this course is designed to comply with the intent of the applicable regulatory requirements. Course topics include: recordkeeping forms, protection of employee privacy, recordable injuries and illnesses, non-recordable injuries and illnesses, categories of incidents, and COVID-19 recordability.

Online | 17245 | $99
Monday | 9:00 am - 11:00 am
10/5/20 - 10/5/20
Note: Fixed video conference course. Internet and webcam required.
Instructor: East Shore Safety

Community Reads

Thursdays from 6:00 pm to 9:00 pm  $15.00

October 1 - *Their Eyes Were Watching God* by Zora Neale Hurston
Led by Lucy Anne Hurston

November 5 - *The History of Love: A Novel* by Nicole Krauss
Led by Panteha Sanati-Zaker

December 3 - *Braving the Wilderness: The Quest for True Belonging and the Courage to Stand Alone* by Brené Brown
Led by Angelina Avendano

MORE Community Reads (55 and older)

Tuesdays from 3:30 pm to 5:00 pm  FREE!

September 15 - *The Library Book* by Susan Orlean

October 20 - *The Muralist: A Novel* by B.A. Shapiro

November 17 - *The Giver of Stars: A Novel* by Jojo Moyes

December 15 - *March* by Geraldine Brooks
Training solutions that fit your business, call us today!

Good News for Employers!

Massasoit Community College’s Corporate Education offers an array of top-quality training courses and programs for you and your staff. Whatever your organization needs - computer software training, customer service, sales management, leadership, business writing and communication, supervisory or other, we can help. We provide numerous half-day training programs via Zoom to the entire employer community. For customized programs, we can design a program that meets your specific organizational needs, and which may be offered onsite.

To explore customized training, please contact us mbrett1@massasoit.mass.edu.

To find out more, visit us at www.massasoit.edu/corporateed.

A sampling of courses offered this fall:

- Improving Your Virtual Presentation & Meeting Skills
- Cultural Competency
- Grant Writing for Non-Profits
- OSHA 10-Hour Construction
- Excel List & Data Tools
- For Managers: Giving Feedback in a Remote Environment
- OSHA 300 Recordkeeping
- The New Normal – Business in MA after COVID-19
SUSAN ANDREA earned her A.S. and B.S. degree in Nursing from Curry College and her M.S. in Nursing from Boston College. She holds certifications in Reiki, Shambara and Qigong, and, in different yoga practices including Hatha Yoga and Yin Yoga. She is an experienced yoga teacher with over 500-hours of certification. She teaches mat and chair yoga to diverse populations in all age groups, and works locally as a Family Nurse Practitioner.

DR. ANGELINA AVEDANO earned an M.A. in Theology Studies from Harvard Divinity School, and M.A. in English from Boston College, and a Ph.D. in Mythological Studies, with emphasis in Depth Psychology from Pacifica Graduate Institute (PGI). Her journal articles, poems, and short stories appear in several publications. Her goal is to help others tap their creative potential and offer support as they step into authentic self-expression.

EILEEN AVIDON is a professional interior designer credentialed at New York’s Fashion Institute of Technology. She has been teaching design skills to the sales staff for Jordan’s Furniture for 32 Years, and has taught at Massasoit for 15 years.

ELENA BANELL holds a B.A. in Psychology, a B.A. in French, and an M.A. in Education. She has taught ESOL to all levels and all ages in Italy and in Massachusetts. Elena has been teaching at Massasoit Community College for four years.

MARY BETH BARILLA holds a B.A. in English and earned M.A. degrees in both English and TESOL. She also has extensive business experience, having worked in publishing for many years. Mary has been teaching at Massasoit Community College for the past two years.

MARIAN BAZARIAN holds an A.A.S. in Computer Science from Blue Hills Technical Institute and a B.A. in Education from Boston College. Currently, she is also an adjunct professor at Massasoit Community College, where she has taught Computer Applications in the Division of Computer Technology and Information Management for the past 25 years.

DIANE BENNETT earned her B.A. in Business Management from Eastern Nazarene College. Diane has been quilting for over 40 years, and enjoys sharing new and exciting techniques. Making quilts for various organizations like the Quilts of Valor and blankets for the homeless have become community projects. Diane believes that the best part of sharing quilting is helping each student find their creative potential.

JUANITA BRUNELLE earned her B.A. in Romance Languages from Clark University, an M.A. in French from the University of Rhode Island, and an M.A. in ESL from Umass. She studied at the Universidad Jaime Balmes in Guadalajara, Mexico, where she lived with a Mexican family. She has traveled and studied in eight different countries outside the United States, including Spain and Puerto Rico. As a full-time faculty member at Massasoit, she taught Spanish, French, and ESL. She served as Chair of the Modern Language Department for a number of years. She now continues in her work as an adjunct faculty member. Ms. Brunelle remains active in professional organizations dedicated to language learning and teaching.

KRISTINA BURNS, an MCC alum, earned her B.A. in Business Management from the University of Phoenix and her M.A. in TESOL from the University of Southern California. She began teaching at Massasoit in the Fall of 2017. She was the first woman in her family to graduate from college and the only person to hold three degrees in three programs.

MICHAEL CARLTON earned his B.A. in Economics from Columbia University. He is a program development expert, specializing in health and safety topics including: CPR and First Aid Certification, Bloodborne Pathogens OSHA required training, Reasonable Suspicion Certification for DOT drivers and supervisors, Driver Safety, Fire Safety, and Ergonomics. He is a highly motivated professional development expert with 16 years of experience creating, implementing and presenting training programs for a diverse group of 500 educators and other professionals in a non-profit residential school program and in the occupational health and business communities. He is a certified instructor with the National Safety Council, American Heart Association, American Red Cross, and American Safety and Health Institute.

ANDREW CERRONE holds a B.S. in Secondary Education from Lesley University, an M.A. in English Literature, an M.S. in Accounting, and an M.B.A. in Accounting from Umass. Andrew is a beekeeper from Duxbury, Massachusetts. He is also a member of the Plymouth County Beekeepers’ Association and has been keeping bees for a number of years on an experimental sustainable farmstead. Andrew has taught at Umass Boston and Fisher College in the past, as well as within Attleboro High School’s vocational training department.

CAROL COHEN earned a B.A. in Anthropology and an M.S. in Urban Planning from Boston University. She holds three Massachusetts Teacher Certifications. She has been teaching in higher education since 1981. Carol presently teaches at Lesley University in the Graduate School of Education.

BOB CIPRIANO holds a B.A. in English from the University of Connecticut and an M.A. in English from the University of Rhode Island. He is a professional trainer who has conducted corporate and academic workshops all over the country. He has been a trainer for over 15 years, and has worked with Massasoit for 5 years. He conducts communication workshops that include business writing, presentation skills, effective meetings, negotiation skills, and customer service; computer applications classes, including spreadsheets, databases, project management, word processing, presentations, email, and Internet; organizational, project and time management and mindfulness seminars. His background, in addition to teaching, includes corporate management and marketing.
JEANNE CURTIS earned her A.S. from Newbury College and her M. Ed from Cambridge College, and joined the Culinary Arts Department at Massasoit Community College in 2004. Prior to her tenure at Massasoit, Jeanne taught baking and pastries for 20 years at Newbury College.

SWATI DAVE holds a B.E.in Civil Engineering from Visveswaraya National Institute of Technology and an M.S. in Construction Management from the National Institute of Construction Management and Research. She has been teaching courses in computers and project management at the Community Education Centers in Natick, Newton and Lexington since 2006, and has been a trainer with Massasoit since 2011, with expertise in Project Management software, data analytics, reporting, and visualization. She is also a co-founder of a global non-profit dedicated to teaching math with an ancient Indian approach. She has conducted training programs in math at local universities and colleges, and also in India, the Philippines, and South Africa.

CHERYL DAVIS has been in EMS for 13 years, and has been working at the paramedic level in a busy urban environment for nine years. She is currently a Captain and EMS Coordinator for the Plympton Fire Department.

WENDY DAMERON holds a B.S. in Speech Communication from Syracuse University and an M.Ed. from UMass Boston in Education. She has been teaching ESOL students all over Massachusetts in grades K-12 and to adults for many years. She enjoys collaboration, research, and meeting so many new people in her field of work.

ASHLEY DE PASQUALE holds B.A. degrees from Lesley University in English, Ancient Art History, and Education and an M.A. in History Education from UMass.

ALISON FARAH holds a B.A. in Cultural Anthropology and an M.A. in TESOL. She is a licensed French/Latin teacher and holds a Certificate in Early Childhood Education. Alison teaches French and Latin at Silver Lake Middle School. She is also an ESOL Instructor at Massasoit Community College. Alison has worked as an adult language tutor for Arabic/English online and at diverse local centers. Alison has also taught elementary school and theater production overseas.

CYNTHIA FARQUHAR holds an M.S. in Counseling Psychology from Boston University and a graduate certificate from Cornell University in Equal Employment Opportunity Studies, is a Certified Ombudsman, and a Certified Title IX Investigator. She is a seasoned international facilitator with over 20 years of experience in Human Resources and Training and Development. She combines professional experience with specialized training in Equal Employment Opportunity studies, dispute resolution and psychological counseling. She has been a facilitator for Massasoit Community College for over three years.

ANDREA FORRY holds a B.S. in Animal Science from the University of Rhode Island, and a Certification in Veterinary Technician. She has taught the Veterinary Assistant Certificate course since 2007. She has worked in both private practice and shelter medicine since 1996. Andrea has worked with national rescue/humane organizations as well as municipal animal control centers.

LUCY ANNE HURSTON holds an A.S. from Manchester Community College, a B.A. from Central Connecticut State University, and an M.A. from Ohio State University. She is a Professor and Department Chair of Sociology and Sign Language at Manchester Community College. She has taught Sociology for the past 23 years. Professor Hurston is the author of the acclaimed biography, “Speak, So You Can Speak Again: The Life of Zora Neale Hurston”.

BOB JONES is a Safety Professional with nearly 28 years of experience in Environmental Health and Safety (EHS). Upon completing service in the USMC and earning an A.S. degree in Transportation, he spent the majority of his career in the Trucking, Construction and Manufacturing fields. He has held various positions in Quality Control, Transportation, EHS in manufacturing, construction and Mine Safety and Health Administration (MSHA).

DR. PELIN KADERCAN holds a B.A. from Bogazici (Bosphorus) University, an M.A. in International Relations from the European Union Institute of Marmara University, and a Ph.D. in History from the University of Rochester. Her research and teaching interests lie in the broad fields of refugees, displacement, war, diplomacy, human rights/women’s rights, education, and film. Pelin is an Assistant Professor of History and Government at Massasoit Community College.

FABIOLA KELLER holds a B. A. in Psychology from UMass Boston and an M.A. in Marriage and Family Counseling from Eastern Nazarene College. She has a TESOL certificate and has worked in the education and social work fields for over 20 years.

AYSE KOYMEH holds a B.A. in American Culture and Literature from Istanbul University. She has taught ESOL to students K - Adult in Istanbul, Turkey and in Massachusetts for the last 22 years.

CLAIRE KRASNOW, an Massasoit alum, holds a B.A. in Writing, Literature, and Publishing from Emerson College and an M.Ed. in Higher Education Administration from Eastern Nazarene College. Claire is an adjunct professor in the English Department and a Professional Writing Tutor in the Writing Center at Massasoit. In the past, she has been Co-Coordinator of Massasoit’s Commonwealth Honors Program and Co-Advisor to its Honor Society (Phi Theta Kappa).
SUSAN LAGASSE earned an A.S. from Cape Cod Community College and a B.S. in Medical Science from Fisher College. She is a certified phlebotomist and EKG technician with training in Pharmacology. She has been working in the medical field since mid-1990, including positions in the ER, private practice with holistic care, and an addiction center and has taught future Medical Assistants for over 7 years.

MARLENE LEAL started dancing at the age of three. She took dance lessons (tap, ballet, ballet on pointe, and jazz) for 15 years. Dancing is her passion. Marlene believes that Zumba is the most invigorating and most exhilarating way to get into shape and it also allows you to let go of your inhibitions and get truly energized. Marlene has been teaching Zumba Gold for Massasoit Community College since 2017.

JAMES LYNCH earned a B.S. in Graphic Design from Bridgewater State University, and an M.A. in Integrated Marketing Communications from Stonehill College. Jim has worked in marketing and communications at Massasoit for over 20 years, where he is currently the Director of Creative Services and official college photographer.

LEO MACNEIL holds a B.S. in Psychology from Northeastern and an M.Ed. in Educational Research from Boston University. He is a retired banker, with over 50 years of experience in local financial services, most recently as Senior Vice President of HarborOne Bank. Leo has been teaching TESOL courses at Massasoit Community College for five years.

KEN MARCOTRIGIANO, “Marco,” became an EMT Basic in 2000 and is a member of the Rehoboth Ambulance Committee. He has been a member of the Rehoboth Fire Department for 31 years and currently holds the rank of Captain and serves as the Department’s EMS Director. He became an instructor in 2007 and enjoys introducing and preparing the EMT Basic students for careers in Emergency Medical Services.

KATY MAYO is a Certified Microsoft Office Specialist. She has been teaching clients all over the country the most cutting-edge software in the workplace for over 30 years. From a full-day training to a one-hour class, a one-on-one session to a company-wide training, Katy utilizes hands on training to make sure her clients feel confident and informed when they leave. As a Microsoft Office Specialist, sizable companies frequently seek out her expertise. Katy also has developed and delivered hundreds of specialized programs teaching technologies to the senior population.

MARK MELLO holds a B.A. in History from Bridgewater State University and an M.A. in US History from Providence College. Mark is a life-long historian, with a special love of the American Civil War. He currently works for the National Park Service at Blackstone River Valley National Historical Park as a Park Ranger and a Public Historian. He has taught classes at the Second Half Life-Long Learning Center in Fall River, and several other Life-Long Learning programs. He is a Civil War Reenactor and has lectured on topics related to the American Civil War, Reconstruction, and the Antebellum Period to numerous groups including Civil War Round Tables, historical associations, public libraries, and schools.

ROBERT A. PACHECO earned a B.S./B.A. in Accounting and Finance and an M.B.A. in Management from Suffolk University. He is a Professor of Real Estate studies and is the Director of The Real Estate Institute at Massasoit. Mr. Pacheco is an active Massachusetts Real Estate Broker and is a Certified Massachusetts Real Estate Instructor.

CHERYL REED holds a B.A. in English from the University of Rhode Island. After volunteering to tutor ESL adults, she pursued and earned her TEFL-TESOL Certificate. She has taught ESL to Asian students online and feels it is a privilege to share her skills with newcomers to the United States.

DON ROYER earned a B.S. in Occupational Safety from Keene State College, and spent the majority of his career in the construction and manufacturing fields. He has been a safety professional, with nearly 20 years of experience, in Occupational Health and Safety. He has held multiple positions in Environmental Health and Safety, Plant Management, Human Resources, Technology and Occupational Training services. Don has transformed safety programs from a rules and regulatory culture to one driven by perceived risk and employee engagement.

CATHERINE BERMUDEZ SANABRIA holds an M.A. in Education/ESL from Interamerican University of Puerto Rico. Ms. Bermudez has certifications as a Medical and Healthcare Interpreter and has worked as a medical interpreter at Baystate Medical Center for 10 years.

PANTEHA SANATI holds a B.A. from San Diego State University and an M.A. from Fitchburg State University. Having lived in Iran, Europe, and America has instilled in Panteha a sense of appreciation for reading and interpreting immigrant narratives, and that ultimately inspired her to write and publish her memoir and thesis: Under a Papery Roof: Life in Post-Revolutionary Iran, and Exile. She is a full-time faculty member at Massasoit Community College in the Humanities and Communication Arts Division, and a visiting faculty member at Bridgewater State University. She has been teaching at the college level since 2007.

KAREN SALHANEY SMIZER is a recognized and highly creative professional with over 20 years of experience in Event and Marketing Management, Corporate Sponsorships, and Nonprofit Development. Since 2008, Karen has thoroughly enjoyed sharing her knowledge so that her students can develop critical skills and first-hand industry experience to confidently step out into the event-planning world. In 2015, her students were awarded with the Best Event Table Design from the International Special Events Society of New England.
VERONICA (RONNIE) SHAFFER is a retired health care professional, healing arts practitioner, and a Certified Yoga Instructor. She is a member of the Yoga Alliance. Ronnie has taught yoga and meditation to incarcerated women and creative writing to incarcerated men. Her book, “I Hear Your Cry: Women in Prison” is an insightful and compassionate look at the lives of women who have been incarcerated. At Massasoit Community College, Ronnie has taught Reiki, Intuitive classes, and Yoga.

WILLIAM SILVA JR. holds a B.S. in Biology, Chemistry and Secondary Education from Bridgewater State University and a Certificate of Advanced Graduate Studies in Educational Leadership from American International College. Over the last 20 years he has taught at the High School level specializing in Advanced Placement Biology and Advanced Placement Environmental Science. Currently, he serves as the Lead Science Teacher at East Bridgewater JR/SR High School.

MELISSA STANZIALE holds a B.A. in English and an M.A. in English. She has taught ESOL to adults in both Rhode Island and Massachusetts.

MIKE SULLIVAN holds a B.S. in Mass Communication/Film from Emerson College. He has been a professional documentary editor and writer for over 20 years. His work can be seen in museums across the country including The Smithsonian, The Mob Museum, The Tampa Bay History Center, and The Civil War Museum. He also has extensive television experience gained while working as a news and promotions editor at several TV stations in the Boston area. He has been teaching at Massasoit Community College since 2020.

NATASSIA SWANSON has been a practicing EMT-Paramedic for the past six years in a large urban setting responding to 911 calls and critical care transports. She has been an instructor for five years and takes pride in inspiring her students to provide “people care.”

TINA TEIXEIRA has been a Medical Interpreter for 15 years for the Steward Health System and is currently a supervisor for the Interpreter Services Department at SSTAR, a global leader in addiction treatment and mental health services. She is fluent in English, Spanish, Portuguese (European and Brazilian), Cape Verdean Creole and Conversational French.

MARIA VAZQUEZ earned her English teacher licensure from Autonomous National University of Mexico. She has been working as a language teacher for 30 years. Ms. Vazquez recently served as a language coach and instructor for Culture Smart, INC. She has also worked with private companies, such as Transfluenci, International Translation Company, CultureSmart, and I-Bridge Learning, in developing on-premise and online courses. Ms. Vazquez founded ESPEN Services in 2007, a medical interpretation and training services agency.

RUTH WILCOX holds a B.S. in American Sign Language from Northeastern University, and currently works at Roxbury Community College in Boston and Massasoit Community College. She has worked in the educational system for more than 25 years, first as a sign language interpreter, and for the past 16 years, as a sign language instructor. She has taught at several community colleges in Chicago, Illinois and surrounding areas, and at various state agencies. She also works as a freelance interpreter, and serves as Director of the Deaf Ministry at her church.

DARLENE WOO holds a B.S. in Human Resource Management from Bridgewater State University, and is a graduate of the New England School for Financial Studies and has earned her HRCI Senior Professional Human Resource and SHRM-Senior Certified Professional Certifications. She is the Vice President of Human Resources at South Shore Bank. With over 18 years of experience, she brings a thorough understanding of all aspects of Human Resource Management.

Transitions to Community College Program

A program designed to help prepare adult learners for a successful transition to a college degree program at Massasoit.

Free to all who meet the eligibility requirements.

For more information call, Linda Aspinwall, 508-588-9100 x1301.
Registration & Payment Information for Non-Credit Courses

Completed forms may be submitted by:
Secure Document Upload: massasoit.edu/registrar-forms
Email: registrar@massasoit.mass.edu
Fax: 508-427-1246
Mail to:
One Massasoit Boulevard, Attn: Registrar’s Office
Brockton, MA 02302

Students can make payments by:
Check: Please mail your check along with this registration form to the address listed above.
Credit Card: Log into your portal account to make payment once you receive your registration confirmation email. New students will receive their login credentials via email. Students may contact the Student Accounts Office via phone at 508-588-9100, x1507 to make a payment.

Third Party Payment: Students who are sponsored by third parties must submit, with their registration form, a letter of authorization from their agency indicating the amount of the sponsorship and billing information.

Payment Plan: Payment plan options are offered. Check the online schedule for availability at mycollegepaymentplan.com/massasoit. Once students receive their registration confirmation, they can then activate their payment plan agreement.

Withdrawal and Refund Information
Withdrawals before the start of the first class are granted a 100% refund. Withdrawals after the first class are refunded 0-50% depending on the length of the course.

To withdraw, you can:
(1) send an email from your Massasoit email account to studentcentral@massasoit.mass.edu requesting withdrawal, or fill out the Withdrawal form located in the MyMassasoit student portal.
(2) send a fax to 508-427-1246 with your printed and signed name requesting withdrawal.

Cancellation Information
Certain courses may be cancelled due to low registration. Enrolled students will be notified as soon as cancellation decisions are made. A full refund will be provided to students who have enrolled in a class that has been cancelled by Massasoit Community College.

Important Student Information

Scholarships
Student scholarships maybe available for eligible students while funding lasts. Programs include: ESOL, EKG Technician, EMT Basic, Medical Interpreter, Ophthalmic Assistant, Pharmacy Technician. For more information, call 508-588-9100, x1509.

Student Email Accounts
A student email account is created for all registered students. This email and login will help make sure you receive important information from Massasoit. Upon registration, an email will be sent to your personal email with the login information (make sure to check your spam & junk email folders!).
If you have trouble logging into your email, then call the IT Helpdesk at 508-588-9100 x1139 or email at helpdesk@massasoit.mass.edu.

How to log into the MyMassasoit portal:
• On www.massasoit.edu, click on the MyMassasoit link.
• If you have never logged into MyMassasoit, or have not logged in within the past two years, you should click on the First Time Users link and follow the on-screen instructions to set up your account. You will need your Student ID, found at the top of your schedule/invoice.
• If you have logged into MyMassasoit recently, please continue to use the same username and password that you previously established. If you forgot your password, use the Reset Password link to reset it.
• If you experience any issues logging in, contact the Help Desk at HelpDesk@massasoit.mass.edu.

RAVE Alert
Massasoit has the capability to broadcast messages via multiple communications methods to alert all members of the college community in the event of an emergency. All registered students are automatically placed on this list. To remove your name, students must log into their student account to deactivate or modify the notification.

Bookstore
Massasoit has bookstore locations at Brockton and Canton campuses. Students should call ahead to confirm the store will be open—508-588-9100 x1152 (Brockton); x2159 (Canton).
Brockton: Monday – Thursday, 9:00 am to 5:00 pm and Fridays, 9:00 am to 2:00 pm.
Canton: Monday, Tuesday & Thursday, 9:00 am to 4:00 pm. Closed Wednesday & Friday
For more information call: 508-588-9100 x1509
Non-Credit Registration Form

- Fall _______ (year)
- Spring _______ (year)
- Summer _______ (year)

Legal Last Name ____________________________ Legal First Name ____________________________ Legal Middle Name ____________________________

Other Legal Names (under which records may appear) ____________________________ Preferred/Chosen First Name ____________________________

Address __________________________________________ City ____________ State _______ Zip ________

Home Phone ____________________________ Cell Phone ____________________________ Email Address ____________________________

Date of Birth (MM/DD/YYYY) ____________________________ SSN _______ - _______ - _______ OR Massasoit Student ID# ____________________________

Have you attended Massasoit Community College before?  Yes  No  If yes, when? ____________________________

Gender  Male  Female

Veteran  Dependent of Veteran  Member of Armed Forces

Withdrawals before the start of the first class are granted a full 100% refund. Withdrawals after the first class are refunded 0-50% depending on the length of the course. Please be advised that ceasing to attend a class DOES NOT constitute a withdrawal. If the proper withdrawal form is not completed, a grade of F (failure) will be recorded.

Do you consider yourself to be Hispanic/Latino?  Yes  No

Please select one or more of the following that best describes you:

- American Indian/Alaska Native
- Asian
- Black/African American
- Cape Verdean
- Haitian
- Native Hawaiian/Pacific Islander
- White/Caucasian

If you have a disability for which you believe you need a reasonable accommodation, please contact Access & Disability Resources at x1807.

CRN  COURSE/SECTION  COURSE TITLE  COURSE COST

TOTAL AMOUNT DUE

Signature __________________________________________ Date ____________________________

I acknowledge that by checking this box and providing my signature in an electronic format, I affirmatively consent to completing and signing the College’s Registration Forms and all forms related thereto electronically. By doing so I further consent to be bound by all College policies and procedures associated with the Registration process to the same extent as if I provided a hard signature. I understand that the information contained in the Forms will be transmitted to Massasoit Community College and the College may use this information for other College business-related purposes. I understand that the option to receive, complete and sign a paper version of these Forms is available to me. I also understand that I have the right to receive a paper version of any Form I complete and sign electronically by requesting the paper version from Massasoit Community College by calling 508-588-9100 x949.

PAYMENT INFORMATION

- Check

Please mail your check along with this registration form to the address listed to the right.

- Credit Card

Log into your portal account to make payment once you receive your registration confirmation email. New students will receive their login credentials via email. Students may contact the Student Accounts Office via phone at 508-588-9100, x1507 to make a payment.

- Third Party Payment

Students who are sponsored by third parties must submit, with their registration form, a letter of authorization from their agency indicating the amount of the sponsorship and billing information.

- Payment Plan

Payment plan options are offered. Check the online schedule for availability at mycollegepaymentplan.com/massasoit. Once students receive their registration confirmation, they can then activate their payment plan agreement.

Completed forms may be submitted by Secure Document Upload, Email, Fax, or Mail.

Secure Document Upload: www.massasoit.edu/registrar-forms

Email: registrar@massasoit.mass.edu

Fax: 508-427-1246

Mail to: One Massasoit Boulevard, Attn: Registrar’s Office Brockton, MA 02302
Explore Your Creative Side

• Arts & Crafts
• Culinary Arts
• Language Courses
• Lecture Series
• Mindfulness Courses
• Programs for 55 & older

See pages 15-20 for details.

Prepare for Allied Health Careers

• Basic Life Support for Healthcare Providers
• Community EMS
• EMT Basic
• EKG Technician
• Medical Interpreter
• Pharmacy Technician
• Veterinary Assistant

See pages 5-6 for details.

High School Equivalency

Designed to prepare students for GED/HISET exams

Offering English & Social Studies and Math & Science courses

Online, 6:00 – 9:00 pm
Courses open to all adult learners regardless of their current proficiency.
Assessment prior to registration.

See pages 15 for details.

English Speakers of Other Languages (ESOL) Program

Offering Beginner, Intermediate, and Advanced levels

Online, 6:00 – 9:00 pm
Courses open to all adult learners regardless of their current English proficiency.
Assessment prior to registration.

See pages 13 for details.

Massasoit, in partnership with BlackRocket, is now offering online STEAM enrichment courses for youth ages 8-14 including:

Battle Royale: Make Your First Fortnite® Style Video Game
Minecraft® Modders
ROBLOX® Coders and Entrepreneurs

Python Programmers
Minecraft® Redstone Engineers
ROBLOX® Makers

Code Breakers
YouTube® Content Creators
Make Your First Video Game

For more information, visit massasoit.edu/communityed or call 508-588-9100 x1509