

Petition for Credit for Prior Learning

Credit for Prior Learning Restrictions

Credit for Prior Learning assessments cannot be used to improve an existing grade or replace a grade of

Withdrawal or Incomplete.

Credit for Prior Learning assessments are not covered by financial aid and do not generally transfer to other colleges.

A student must be enrolled in a degree or certificate program to petition for credit for prior learning.

A nonrefundable fee of \$50 per credit is required to schedule a departmental exam and to initiate a portfolio assessment. No fee is required for a credential review.

Once Credit for Prior Learning has been awarded it is part of the permanent record.

Date: _____

Name: _____

V# _____

Address: _____

Phone: _____

Email: _____

Degree or certificate program in which you are enrolled: _____

Course number and title for which you seek credit: _____

Please review the Massasoit Community College catalog course description. Credit will be awarded to students who demonstrate mastery of course outcomes through one of the assessments listed below.

Form of prior learning assessment through which you seek to earn credit:

- Credential Review (License, Certificate, Non-Regionally Accredited Institution)
- Credit for credential review awarded _____
Department Chair or Dean _____ Date _____
- Departmental Exam: A nonrefundable fee of \$50 per credit is required to schedule an exam
- Portfolio Assessment: A nonrefundable fee of \$50 per credit is required to initiate the process

Please submit your completed Petition for Credit for Prior Learning to

Julien A. Marques

Academic Coordinator of TOP/ITA and Trade Programs
Advising, Career, and Transfer Center
Student Center Room SC199
508-588-9100 x1643
jmarques1@massasoit.mass.edu

AP (Advanced Placement Exam) credits are processed through the Registrar's Office.
Contact the CollegeBoard to have an official score transcript sent to the address below.

CLEP (College Level Examination Program) credits are processed through the Registrar's Office.
Contact CLEP at 800-257-9558 to have an official score transcript sent to the address below.

Military credits are processed through Veterans Services.

Massasoit Community College Registrar, 1 Massasoit Blvd., Brockton, MA 02302

Office Use Only

Do Not Write Below This Line

1. Professor _____ has been assigned to assess prior learning.
2. Payment of \$ _____ was made to the Bursar's Office on ____ / ____ / ____
3. Assessment is scheduled for ____ / ____ / ____
4. Documentation exists to support this student's mastery of course outcomes for the following course:
Course # _____ Title: _____
5. Department Chair Signature _____ Date _____
Email to award credit sent to Registrar (jvolpe3@massasoit.mass.edu) on ____ / ____ / ____