



Classes available on
campus & online!

**COMMUNITY
EDUCATION** | MASSASOIT
COMMUNITY
COLLEGE



SPRING 2024

Non-Credit Course Offerings

Career Certificates and License Renewals
Real Estate License Prep

Allied Health
ESOL & more

MASSASOIT
COMMUNITY COLLEGE

[Massasoit.edu/communityed](https://massasoit.edu/communityed)

The Mission of the College

Massasoit Community College is a dynamic, diverse learning community that supports all students in their education, leading to a career, transfer to four-year institutions, and the pursuit of lifelong learning. Faculty and staff are committed to student success and strive to offer accessible and innovative programs with comprehensive support services to prepare students for membership in a global society.

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College Office Directory

All extensions can be accessed by dialing 508-588-9100
For a full directory go to www.massasoit.edu/contact.

BROCKTON		CANTON
1801	Academic Resource Center (ARC)	2516
1411	Admissions	2115
1461	Advising, Career & Transfer Center (ACT)	2114, 2468
	Canton Enrollment Center	2676, 2114
1041	College Police	2142
1509, 1305	Community Education	
1509	Corporate Education	1302
1006	Development & Alumni Relations	
1807	Access and Disability Resources	2132
1479	Financial Aid	2008
1941	Library	2942
1477, 1063	Military & Veterans Services	
1949	Registrar/Registration	2677
1507	Student Accounts	1507
1486	Student Life	2118
1991, 1994	Testing and Assessment	
1234	Theatre (Box Office)	

Your call is important to us!

On Campus Emergency Telephone Numbers

Campus Police **508-427-1296**
Emergency Number..... **x911**
from all internal phones (classrooms and offices).
Business Number.....x1041
Direct Line508-427-1296

Brockton Area Emergency Numbers

Brockton Police and Fire 911
Brockton Hospital 508-941-7000
Brockton Rape Crisis Center 508-588-8255

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MA Real Estate Sales License Preparation



CLASSES BEGIN
JAN. 30

About the course:

Our certificate program prepares students for the MA Real Estate Salesperson's Examination and an exciting new career in real estate.



(508) 588-9100 x1509



Spring 2024 Courses

Career Certificates & Professional Development

Allied Health

CSHH 054 Medical Interpreting

Medical interpreters are in great demand both in person and remotely by video or phone. Interpreters can elect to work for a hospital, school, or state agency, or as contractors with many agencies throughout the country. They can also elect to work remotely from home where they can work independently and make their own hours. Open to all languages, this 60-hour program provides working knowledge of medical interpreting, including standards of practice, ethics, HIPAA regulations, cultural competency, and medical terminology/vocabulary. The course provides intense practice via oral role plays on a variety of medical topics. The student will also be introduced to VRI (Video Remote Interpreting) and OPI (Over the Phone Interpreting). Offered in collaboration with TransFluenci EDU, this course is designed for those preparing for entry-level careers as medical interpreters as well as for working interpreters preparing for the National Board Certificate exam.

Students must be fully bilingual and must be fluent in English and one other language. This program meets the National Board for Medical Interpreter Certification training requirement and prepares you to pass the national certification exam. Upon successful completion of the course, students will receive a certificate of completion from the college and may elect to apply for national certification. Textbook and certification fees are not included.

Students must possess a high school diploma or equivalent. Because a language assessment is required, students must register at least two weeks in advance.

Web | 29613 | \$1,079
Tuesday/Thursday | 6:00 PM - 9:00 PM
2/6/2024 - 4/18/2024

Instructor: Transfluenci EDU Staff

Note: This course is offered online using learning management system (DigitalChalk) and video conference program (Zoom) as provided by Transfluenci EDU on scheduled days and times listed above. Internet and webcam required.

Brockton | B547 | 29614 | \$1,079
Saturday | 9:00 AM - 3:30 PM
2/10/2024 - 4/20/2024

Instructor: Transfluenci EDU Staff



CSHH 048 Pharmacy Technician

This program will prepare students to enter the pharmacy field and to pursue certification including the Pharmacy Technician Certification Board's PTCB exam. Through classroom lecture and hands-on labs, you will review pharmacy calculations, medical terminology specific to the pharmacy, review of the top 200 drugs, dosage calculations and conversions, I.V. flow rates, Aseptic technique, handling of sterile products, Total Parenteral Nutrition (TPN), drug compounding, dispensing of prescriptions, inventory control, billing and reimbursement. Students must have strong math skills in order to be successful in this program and field. To be eligible for the optional 80-hour externship, you must successfully complete the 50-hour classroom program, submit to our instructional partner a thorough background check (CORI), drug screening, proof of immunization, a negative TB test and meet other requirements. Strong math skills are required for success in this program.

Note: The Pharmacy Technician Certification Board (PTCB) and Certified Pharmacy Technician Exam (CPhT) are optional and are not included in the cost of the program. For additional information on the PTCB exam, visit their website at www.ptcb.org or call 800-363-8012. Cost includes required textbook.

Web | 29612 | \$1,499
Tuesday/Thursday | 6:00 PM - 9:30 PM
2/20/2024 - 4/23/2024
Instructor: Condensed Curriculum Staff

Note: This course is offered online using learning management system (Heathtoday) and video conference program (Zoom) as provided by Condensed Curriculum on scheduled days and times listed above. Internet and webcam required.

CSHH 060 Ophthalmic Assistant

Ophthalmic Assistants (OA) work in a variety of health care settings, including medical offices, Veterans Assistance Centers, hospitals, community health centers and more. Clinical duties include: assisting ophthalmologists and technicians with patient tests and assessments, documentation of patient history, administration of ocular medications, and patient education. Administrative duties include handling patient medical records, billing and insurance-related inquiries, ensuring patient flow, coordinating repairs to office equipment, order supplies, etc.

Web | 29615 | \$659
Wednesday | 6:00 PM - 9:30 PM
2/7/2024 - 5/1/2024

Instructor: Candace Martell

Note: This course is not accredited by JCAHO/IJCAHPO; however, it will provide you with the entry level skills expected. Certification eligibility is met after completing a minimum of 1,000 work hours under the supervision of an ophthalmologist and a successful completion of a home study test. More information regarding certification requirements.

Spring 2024 Courses



CSBU 052 Veterinary Assistant, Part 1

This course is the first of a two-course certificate program. Learn invaluable veterinary hospital and office procedures and the skills needed to succeed as a Veterinary Assistant. From professional conduct, laws and effects on policy and procedures to front office and exam room procedures and administrative duties, you will also learn restraint, safety concerns and basic procedures for small animals. Textbook is required at additional cost. Must complete both courses to receive certificate and possess a high school diploma or equivalent.

Brockton | 29562 | \$269

Tuesday | 6:00 PM - 9:30 PM

2/10/2024 - 3/26/2024

Instructor: Andrea S. Forry

Note: This course is offered online using learning management system (Canvas) and video conference program (Zoom) Tuesdays at scheduled times and in-person on Saturdays: 2/10 & 3/2 (9:00 AM to 12:00 PM). Internet and webcam required.

CSBU 053 Veterinary Assistant, Part 2

In this second course, you will learn the legal issues regarding pharmacy and pharmacology, laboratory and surgical preparation procedures as well as introduction of Radiology and Ultrasound imaging equipment. Courses must be taken in sequential order. Prerequisite: CSBU 052 Veterinary Assistant, Part 1.

Brockton | 29564 | \$269

Tuesday | 6:00 PM - 9:30 PM

4/2/2024 - 5/14/2024

Instructor: Andrea S. Forry

Note: This course is offered online using learning management system (Canvas) and video conference program (Zoom) Tuesdays at scheduled times and in-person on Saturdays: 4/13 & 5/4 (9:00 AM to 12:00 PM). Internet and webcam required.

EMS License

CSHH 035 Emergency Medical Technician Basic

This 172-hour MA accredited certificate program is designed to prepare students to function in the field as pre-hospital care providers. The curriculum follows National Standard Curriculum and meets and/or exceeds the Massachusetts Department of Public Health Office of Emergency Medical Services (OEMS) requirements. Through classroom and hands-on training, students learn how to manage emergencies in the pre-hospital environment including but not limited to; medical, traumatic, obstetric, psychiatric, pediatric, geriatric, and environmental emergencies. Successful completion allows the student to sit for the State of Massachusetts and National Registry of EMTs Emergency Medical Technician certification exams. This is an entry-level program for those who wish to have a career in Emergency Medical Services (EMS) up to the Paramedic level. Additional fees for: textbooks, uniforms, Basic Life Support certification, national testing, and MA state certification. Students are required to acquire and/or maintain a certification for Basic Life Support in order to successfully complete the program. A Massasoit certificate of completion will be issued to students who successfully complete the Basic EMT program.

Brockton | T435 | 29605 | \$1,048

Monday-Thursday | 9:00 AM - 1:00 PM

1/22/2024 - 4/2/2024

Instructor: Eric Washburn

Canton | C208 | 29606 | \$1,048

Saturday/Sunday | 8:30 AM - 5:00 PM

1/27/2024 - 4/14/2024

Instructor: Kenneth Marcotrigiano

Middleborough | ML127 | 29607 | \$1,048

Tuesday/Thursday | 5:30 PM - 9:30 PM

Saturday | 8:30 AM - 5:00 PM

1/23/2024 - 4/6/2024

Instructor: Nastassia J. Swanson

Note: This course is offered in-person and online using learning management system (Canvas) and video conference program (Zoom) on Tuesdays & Thursdays and in-person on Saturdays at the Middleborough Center, Room MDL127. Internet and webcam required.



Spring 2024 Courses

Other Career Certificates

Event Planning

CSBU 149 Event Planning Certificate

This 45 hour certificate program is based on industry best practices and is designed for students new to event planning or in need of additional knowledge to prepare them for a rewarding career in the event industry. Through an interactive hybrid learning environment, students will gain hands on experience and learn how to plan different types of events, source vendors, design a tablescape, establish pricing for your services and so much more.

This course will cover four major areas of event management: Foundations of Event Management, Event Marketing, Event Design & Décor, and lastly Event Production and Leaders.

A certificate will be awarded upon successful completion of the program.

Brockton | B336 | 29583 | \$659

Tuesday | 6:00 PM - 9:00 PM

1/30/2024 - 5/14/2024

Instructor: Karen Salhaney-Smizer

This course is a hybrid course utilizing video conference program (Zoom) at designated times as noted above Internet and webcam required. In-person classes, on 1/30, 2/13, 2/27, 3/12, 4/2, 4/16, 4/30 and 5/14 at designated times.

Dietary Manager

CSHH 557 Food Service & Personnel

This course will cover menus, standardized recipes, food production systems and quality assurance. In addition, practices for recruiting, hiring and managing staff will also be covered.

Brockton | B336 | 29617 | \$399

Saturday | 8:30 AM - 12:30 PM

1/20/2024-3/2/2024

Instructor: Victoria Fabbo

Note: This course is offered online using video conference program (Zoom) at designated times and in-person on Saturdays 2/17 & 3/9. Internet and webcam required.

CSHH 558 Sanitation, Safety and Business Operations

This course will cover safe food handling thru the flow of food. Students will also learn how to manage a monthly operating budget, capital budget, department layout, revenue and cash handling.

Brockton | B336 | 29618 | \$399

Saturday | 8:30 AM - 12:30 PM

3/30/2024-5/11/2024

Instructor: Victoria Fabbo

Note: This course is offered online using video conference program (Zoom) at designated times and in-person on Saturdays 4/20 & 5/11. Internet and webcam required.

Human Resources

CSBU 173 Human Resources Certificate - Part 3

Part 3 takes an in-depth look at indirect and direct compensation with emphasis on job evaluation, job pricing, labor markets, and compensation surveys. In addition, the course will focus on mandated legally required benefits and health care legislation such as Family and Medical Leave Act (FMLA), Health Insurance Portability Accountability Act (HIPAA), and the Consolidated Omnibus Budget Reconciliation Act (COBRA). The course will end with a review of a safe and healthy work environment. Courses must be taken in sequential order. Certificates will be issued to students who successfully complete all four courses. Prerequisite: CSBU 172 Human Resources Certificate Part 2.

Brockton | B223 | 29584 | \$249

Tuesday | 6:00 PM - 8:30 PM

1/16/2024-2/20/2024

Instructor: Darlene Silva

CSBU 174 Human Resources Certificate - Part 4

Beginning with a review of the evolution of the labor and union movement, Part IV takes an in-depth look at employee and labor relations environments. The course addresses concerns and issues related to unionization and collective bargaining and will outline the grievance process. In addition, internal employee relations will be discussed including approaches to disciplinary action, termination, downsizing, promotions and transfers. The course will end with an introduction to Global HR Management. Courses must be taken in sequential order. Certificates will be issued to students who successfully complete all four courses. Prerequisite: CSBU 173 Human Resources Certificate Part 3.

Brockton | B223 | 29585 | \$249

Tuesday | 6:00 PM - 8:30 PM

2/27/2024-4/9/2024

Instructor: Darlene Silva

Real Estate

CSRE 001 MA Sales License Prep

This course will present the information necessary to take and pass the MA Real Estate Salesperson's Examination and meets the requirements of the MA Board of Registration of Real Estate Brokers and Salespersons for license preparation.

Web | 29619 | \$469

Tuesday | 5:45 PM - 10:00 PM

1/30/2024 - 4/9/2024

Instructor: Robert A. Pacheco

Note: This course is offered online using learning management system (Canvas) and video conference program (Zoom) on scheduled days and times above. Internet and webcam required.

CSRE 002 Real Estate Investment

Thinking about putting your money into something more tangible - like real estate? Understand the rewards and risks involved in land, rental, single family, and commercial real estate investments. How much do you have to invest? Can you really make a profit? Learn how the market works, how to recognize a good

Spring 2024 Courses

opportunity for purchase, what your time, tax and maintenance costs would be after the purchase, and how to make a decision about the timing of the sale.

Web | 29620 | \$219

Tuesday | 6:00 PM - 9:00 PM

4/16/2024 - 5/7/2024

Instructor: Robert A. Pacheco

Note: This course is offered online using learning management system (Canvas) and video conference program (Zoom) on scheduled days and times above. Internet and webcam required.

Additional Programming

Home Inspection

CSTT 006 Associate Home Inspection Trainee, Part I

This is the first of a two-part Associate Home Inspector Trainee program designed to start a Trainee on the required pathway towards becoming a licensed Massachusetts Home Inspector. Trainees are required to attain 72 hours of classroom training and discussion in topics listed by the Board of Registration of Home Inspectors. Trainees are also required to select 3 additional training hours at a venue of their choice to attain a total of 75 training hours. There is an additional \$50 fee payable to the instructor for copies of the PowerPoint presentation, as well as a \$75 fee payable to the college for any make-up classes an individual student may need. Recommended textbooks: Mechanical Systems and NHIE Content Material and Structural Systems and Business Manual by Bruce Barker are available at <https://nationalhomeinspectorexam.org/books>.

Brockton | T101 | 29621 | \$550

Tuesday/Thursday | 6:00 PM - 9:00 PM

2/6/2024 - 3/14/2024

Instructor: Robert F. Mulloy

CSTT 007 Associate Home Inspection Trainee, Part II

This is the second of a two-part Associate Home Inspector Trainee program designed to start a Trainee on the required pathway towards becoming a licensed Massachusetts Home Inspector. Trainees are required to attain 72 hours of classroom training and discussion in topics listed by the Board of Registration of Home Inspectors. Trainees are also required to select 3 additional training hours at a venue of their choice to attain a total of 75 training hours. There is an additional \$50 fee payable to the instructor for copies of the PowerPoint presentation, as well as a \$75 fee payable to the college for any make-up classes an individual student may need. Recommended textbooks: Mechanical Systems and NHIE Content Material and Structural Systems and Business Manual by Bruce Barker are available at <https://nationalhomeinspectorexam.org/books>.

Brockton | T101 | 29624 | \$550

Tuesday/Thursday | 6:00 PM - 9:00 PM

4/20/2024 - 5/9/2024

Instructor: Robert F. Mulloy

Home Inspection License Renewal Courses

CSTT 023 266 CMR Regs./Prof. Ethics Home Inspection

This course will provide licensed home inspectors with a review of the most current 266 CMR regulations including the MA Standards of Practice as well as a review of the standards of professional and ethical conduct set forth by the MA Board of Registration of Home Inspectors. Numerous illustrations will be used to teach each system that a home inspector is required to know, identify and report on. (5 contact hours).

Web | 29629 | \$135

Tuesday | 4:00 PM - 9:00 PM

3/5/2024

Instructor: William A. Drosehn

Note: This course is offered online using video conference program (Zoom) at designated days and times listed above. Internet and webcam required.

Web | 29631 | \$135

Sunday | 8:30 AM - 1:30 PM

4/21/2024

Instructor: William A. Drosehn

Note: This course is offered online using video conference program (Zoom) at designated days and times listed above. Internet and webcam required.

Web | 29634 | \$135

Thursday | 4:00 PM - 9:00 PM

5/2/2024

Instructor: William A. Drosehn

Note: This course is offered online using video conference program (Zoom) at designated days and times listed above. Internet and webcam required.

CSTT 031 Legal Aspects, Cases & Practices/Home Inspection

This course will provide licensed professionals with an advanced understanding necessary to avoid the legal pitfalls of performing home inspections. Discussion will focus on the legal ramifications of action taken or not taken by the home inspector while performing inspections. (3 contact hours).

Web | 29535 | \$89

Thursday | 5:30 PM - 8:30 PM

5/9/2024

Instructor: William A. Drosehn

Note: This course is offered online using video conference program (Zoom) at designated days and times listed above. Internet and webcam required.

CSTT 032 Mold, Mildew, and Moisture for Home Inspection

This course is designed for the licensed Home Inspectors to provide participants with the basic facts about mold, mildew and moisture. Discussion will focus on the assessment and identification of mold and potential health affects and symptoms associated with exposure. We will also review the practical ways to eliminate and control mold spores in the indoor environment. Participants will take away an understanding of Mold, Mildew and Moisture, and the basic cleanup options that may directly impact the air quality of a residential and commercial

Spring 2024 Courses

structure. (2 contact hours).

Web | 29632 | \$89

Saturday | 8:30 AM - 11:30 AM

4/20/2024

Instructor: William A. Drosehn

Note: These course are offered online using video conference program (Zoom) at designated days and times listed above. Internet and webcam required.

CSTT 034 Report Writing for Home Inspection

This course is designed for licensed Home Inspectors and will use the 266 CMR Regulations as a guide in assisting home inspectors in the development of their required inspection reports. (3 contact hours).

Web | 29633 | \$54

Saturday | 12:30 PM - 2:30 PM

4/20/2024

Instructor: William A. Drosehn

Note: These course are offered online using video conference program (Zoom) at designated days and times listed above. Internet and webcam required.

CSTT 029 Electrical Systems for Home Inspection

This course is designed to assist licensed home inspectors with the fundamental phases and to provide a systematic approach to the electrical inspection process. You will review the MA Code electrical inspection requirements, feeder distribution, and branch circuit layout and obtain resource materials as well as interactive learning techniques. In addition, you will learn situations home inspectors may encounter when inspecting electrical systems - from electrocuted mice, to violations in grounding, knob and-tube wiring, aluminum wiring, circuits boxes, and fuses. (3 contact hours)

Web | 29636 | \$89

Tuesday | 5:30 PM - 8:30 PM

5/14/2024

Instructor: William A. Drosehn

Note: This course is offered online using video conference program (Zoom) at designated days and times listed above. Internet and webcam required.

English for Speakers of Other Languages (ESOL)

Students must be assessed prior to registration. By appointment, no walk-in appointments are available.

CSED 300 Beginner ESOL 1A

Limited seating available for our Spring term. Interviews for our wait list are by appointment only. No walk-in appoints are available., Please email communityESOL@massasoit.mass.edu to schedule an appointment. This course is designed for students with little or no English ability. Course focus includes basic oral communication and introduction to reading and writing of the English language.

Brockton | LA445 | 29593 | \$299

Monday/Wednesday | 6:00 PM - 8:30 PM

2/5/2024 - 5/8/2024

Instructor: ESOL Staff

Note: Pre-assessment required and by appointment only. If you are already on our waitlist and if space allows, you will be contacted by our staff to schedule a language assessment. No walk-in appointments are available. No class on 2/19, 3/18, 3/20 & 4/15/24.

CSED 301 Beginner ESOL 1B

This course is designed for students with little or no English ability. Course focus includes basic oral communication and introduction to reading and writing of the English language.

Brockton | LA446 | 29595 | \$299

Monday/Wednesday | 6:00 PM - 8:30 PM

2/5/2024 - 5/8/2024

Instructor: Stephanie Castellartin

Note: Pre-assessment required and by appointment only. If you are already on our waitlist and if space allows, you will be contacted by our staff to schedule a language assessment. No walk-in appointments are available. No class on 2/19, 3/18, 3/20 & 4/15/24.

CSED 302 Intermediate ESOL 2A

This course level is designed for students with fundamental English ability. Course focus includes oral communication, pronunciation, reading and writing of the English language including grammar, vocabulary building, and introduction to writing. Prerequisite: CSED 301 Beginner ESOL 1B. If new student, then pre-assessment required.

Brockton | LA449 | 29637 | \$299

Monday/Wednesday | 6:00 PM - 8:30 PM

2/5/2024 - 5/8/2024

Instructor: ESOL Staff

Note: Pre-assessment required and by appointment only. If you are already on our waitlist and if space allows, you will be contacted by our staff to schedule a language assessment. No walk-in appointments are available. No class on 2/19, 3/18, 3/20 & 4/15/24.

CSED 303 Intermediate ESOL 2B

This course level is designed for students with fundamental English ability. Course focus includes oral communication, pronunciation, reading and writing of the English language including grammar, vocabulary building, and introduction to writing. Prerequisite: CSED 302, Intermediate ESOL 2A. If new student, then pre-assessment required.

Brockton | LA562 | 29639 | \$299
Monday/Wednesday | 6:00 PM - 8:30 PM
2/5/2024 - 5/8/2024

Instructor: Allison Long

Note: Pre-assessment required and by appointment only. If you are already on our waitlist and if space allows, you will be contacted by our staff to schedule a language assessment. No walk-in appointments are available. No class on 2/19, 3/18, 3/20 & 4/15/24.

CSED 304 Advanced ESOL 3A

This course level is designed for students with strong English ability. Course focus includes conversation practice, pronunciation, reading and writing of the English language including grammar, vocabulary building, and composition writing. Prerequisite: CSED 303, Intermediate ESOL 2B. If new student, then pre-assessment required.

Brockton | LA219 | 29599 | \$299
Monday/Wednesday | 6:00 PM - 8:30 PM
2/5/2024 - 5/8/2024

Instructor: ESOL Staff

Note: Pre-assessment required and by appointment only. If you are already on our waitlist and if space allows, you will be contacted by our staff to schedule a language assessment. No walk-in appointments are available. No class on 2/19, 3/18, 3/20 & 4/15/24.

CSED 305 Advanced ESOL 3B

This course level is designed for students with strong English ability. Course focus includes conversation practice, pronunciation, reading and writing of the English language including grammar, vocabulary building, and composition writing. Prerequisite: CSED 304, Advanced ESOL 3A. If new student, then pre-assessment required.

Brockton | LA221 | 29601 | \$299
Monday/Wednesday | 6:00 PM - 8:30 PM
2/5/2024 - 5/8/2024

Instructor: ESOL Staff

Note: Pre-assessment required and by appointment only. If you are already on our waitlist and if space allows, you will be contacted by our staff to schedule a language assessment. No walk-in appointments are available. No class on 2/19, 3/18, 3/20 & 4/15/24.

High School Equivalency

CSED 036 High School Equivalency - English & Social Studies

Students in Massachusetts now have the option of earning their high school equivalency through GED or HiSET. Massasoit Community College has created a specialized High School Equivalency Preparation Program that will prepare students for success with either GED or HiSET tests. This course is designed to assist students that need short term preparation of the English and Social Studies sections prior to taking the high school equivalency exams.

Brockton | B547 | 29586 | \$399
Tuesday/Thursday | 6:00 PM - 9:00 PM
2/20/2024 - 5/2/2024
Instructor: Claire C. Krasnow



Take the next step in your educational journey!

Massasoit Community College offers over 60 degree and certificate programs that are affordable, flexible and transferrable. If your goal is to earn a bachelor's degree or enter into the workforce, Massasoit is here to help you every step of the way. We offer courses on our three campuses, online, and a hybrid combination of course formats. With support in the classroom, and outside of the classroom, we are here for you at every step.



An Affordable Education

Massasoit Community College is one of the most affordable colleges in all of Massachusetts. Many of our students receive financial aid. We also have scholarships available to qualified applicants.

Renowned Faculty

Our faculty members get to know you by name. Classes at Massasoit are taught by field practitioners and subject experts. Giving you a high-quality educational experience.

Transfer Opportunities

For many students, Massasoit is the beginning of an educational journey. Our many partnerships, including MassTransfer, will help you transfer to a four-year college/university to continue your education.

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Degrees & Certificates by Pathway

Arts, Humanities & Communications

[Black Studies#](#)

[Global Learning Certificate^](#)

[Liberal Arts Studies*](#)

[Liberal Arts Transfer#*](#)

[Media Arts#](#)

[Media Arts - Radio & Podcasting Certificate](#)

[Media Arts - Video Production Certificate](#)

[Theatre Arts#](#)

[Visual Arts - Art and Graphic Design](#)

[Visual Arts - Fine Arts](#)

Business Administration & Management

[Business Administration Careers - Accounting*](#)

[Business Administration Careers - Management*](#)

[Business Administration Careers - Marketing*](#)

[Business Administration Transfer#*](#)

[Computerized Accounting Certificate **](#)

Computer Science & Information Technology

[Computer Information Systems - Integrated User Support](#)

[Computer Science Transfer ##*](#)

[Computer Science Transfer - Data Science ##](#)

[Java Programming Certificate **](#)

[Microsoft Office Specialist Certificate ^](#)

[Networking Security Specialist Certificate ^](#)

[Information Technologies Certificate ^](#)

Culinary & Hospitality

[Culinary Arts](#)

[Food Production Certificate ^](#)

[Hospitality Management](#)

[Hospitality Management Certificate ^](#)

[Pastry Certificate ^](#)

Education, Human Services, & Social Sciences

[Child Development Associate Certificate ^](#)

[DDS Direct Support in Human Services Certificate \(DDS
Employees Only\)*](#)

[Early Childhood Education & Administration](#)

[Early Childhood Education & Administration - Transfer#](#)

[Early Childhood Education Certificate](#)

[EEC Lead Teacher Certificate \(Qualifying Courses\) ^](#)

[EEC Director Certificate \(Qualifying Courses\) ^](#)

[Elementary Education#](#)

[Human & Social Services - Career](#)

[Human & Social Services - Transfer#](#)

[Psychology#*](#)

[Social Science Transfer#*](#)

Health Sciences & Nursing

[Dental Assistant Certificate](#)

[LPN to Associate Degree Advanced Placement](#)

[Nurse Education](#)

[Medical Assistant Certificate](#)

[Radiologic Technology](#)

[Respiratory Care](#)

[Veterinary Technology](#)

Public Safety

[Corrections Certificate **](#)

[Criminal Justice - Career*](#)

[Criminal Justice - Transfer#*](#)

[Fire Science Technology](#)

[Law Enforcement Certificate*](#)

[Private Security - Basic Certificate **](#)

STEM Science, Technology, Engineering, & Math

[Alternative Fuels & Emissions Certificate](#)

[Architectural Technology](#)

[Biology Transfer ##](#)

[Chemistry Transfer ##](#)

[Diesel Technology](#)

[Engineering Transfer - Chemical ##](#)

[Engineering Transfer - Civil ##](#)

[Engineering Transfer - Electrical ##](#)

[Engineering Transfer - Mechanical ##](#)

[Liberal Arts Studies - Health Sciences ##](#)

[Mathematics Transfer ##](#)

[# MassTransfer Eligible Programs](#)

[## STEM Mass Transfer Eligible Programs](#)

[^ Not Financial Aid Eligible](#)

[* Program Available 100% Online](#)

[Selective Admissions Programs](#)

Please visit www.massasoit.edu for the most current list of degree and certificate programs.

Spring 2024 Courses

Registration & Payment Information for Non-Credit Courses

Completed forms may be submitted by:

Secure Document Upload: massasoit.edu/registrar-forms

Email: registrar@massasoit.mass.edu

Mail to:

One Massasoit Boulevard, Attn: Registrar's Office
Brockton, MA 02302

Students can make payments by:

Check: Please mail your check along with this registration form to the address listed above.

Credit Card: Log into your portal account to make payment once you receive your registration confirmation email. New students will receive their login credentials via email.

Third Party Payment: Students who are sponsored by third parties must submit, with their registration form, a letter of authorization from their agency indicating the amount of the sponsorship and billing information.

Payment Plan: Payment plan options are offered. Check the online schedule for availability at mycollegepaymentplan.com/massasoit. Once students receive their registration confirmation, they can then activate their payment plan agreement.

Withdrawal and Refund Information

Withdrawals before the start of the first class are granted a 100% refund. Withdrawals after the first class are refunded 0-50% depending on the length of the course.

To withdraw, you can:

(1) send an email from your Massasoit email account to studentcentral@massasoit.mass.edu requesting withdrawal, or fill out the Withdrawal form located in the MyMassasoit student portal.

(2) send a fax to 508-427-1246 with your printed and signed name requesting withdrawal.

Cancellation Information

Certain courses may be cancelled due to low registration. Enrolled students will be notified as soon as cancellation decisions are made. A full refund will be provided to students who have enrolled in a class that has been cancelled by Massasoit Community College.

Catalog Requests

If you would like us to mail you a catalog, please call us at 508-588-9100x1509.

Important Student Information

Scholarships

Student scholarships may be available for eligible students while funding from the United Way of Greater Plymouth lasts for our EKG Technician, Medical Interpreting, Ophthalmic Assistant and Pharmacy Technician programs. For more information, call 508-588-9100, x1320.

Student Email Accounts

A student email account is created for all registered students. This email and login will help make sure you receive important information from Massasoit. Upon registration, an email will be sent to your personal email with the login information (make sure to check your spam & junk email folders!). If you have trouble logging into your email, then call the IT Helpdesk at 508-588-9100 x1139 or email at helpdesk@massasoit.mass.edu.

How to log into the MyMassasoit portal:

- On www.massasoit.edu, click on the **MyMassasoit** link.
- If you have never logged into **MyMassasoit**, or have not logged in within the past two years, you should click on the First Time Users link and follow the on-screen instructions to set up your account. You will need your Student ID, found at the top of your schedule/invoice.
- If you have logged into **MyMassasoit** recently, please continue to use the same username and password that you previously established. If you forgot your password, use the Reset Password link to reset it.
- If you experience any issues logging in, contact the **Help Desk** at HelpDesk@massasoit.mass.edu.

RAVE Alert

Massasoit has the capability to broadcast messages via multiple communications methods to alert all members of the college community in the event of an emergency. All registered students are automatically placed on this list. To remove your name, students must log into their student account to deactivate or modify the notification.

Bookstore

Massasoit's bookstore has moved online! Learn more, get started, and order your books online at www.massasoit.edu/bookstore.

Detailed instructions on how to order your books are available online.

Spring 2024 Courses



MASSASOIT
COMMUNITY COLLEGE

Community Education Non-Credit Registration Form

☐ Fall _____ (year)
☐ Spring _____ (year)
☐ Summer _____ (year)

Legal Last Name _____ Legal First Name _____ Legal Middle Name _____

Other Legal Names (under which records may appear) _____ Preferred/Chosen First Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Email Address _____

Date of Birth (MM/DD/YYYY) _____ SSN _____ - _____ - _____ OR Massasoit Student ID# _____

Have you attended Massasoit Community College before? ☐ Yes ☐ No If yes, when? _____

How did you hear about Massasoit Community College? _____

Legal Sex ☐ Male ☐ Female

In the spirit of celebrating diversity and fostering inclusion, Massasoit Community College recognizes that legal sex (e.g., the sex designated on one's birth certificate) and gender are both fluid and distinct from one another. However, due to state and federal government classifications, Massasoit is required to collect and report this data.

☐ Veteran ☐ Dependent of Veteran ☐ Member of Armed Forces

Do you consider yourself to be Hispanic/Latino? ☐ Yes ☐ No

Please select one or more of the following that best describes you:

☐ American Indian/Alaska Native ☐ Asian ☐ Black/African American
☐ Cape Verdean ☐ Haitian ☐ Native Hawaiian/Pacific Islander ☐ White/Caucasian

Course Title	Start Date	End Date	Course/Section	Term	CRN	Course Cost
TOTAL AMOUNT DUE						

Students are financially responsible for payment of all tuition and fees assessed for course registration. A registration confirmation will be sent to the student's MyMassasoit email account once the registration has been processed. The confirmation will indicate the payment due date. Failure to make payment by the due date, may result in schedule cancellation. Information regarding payment plans, financial aid and other payment options will be included in the registration confirmation.

PAYMENT INFORMATION

☐ Check

Please mail your check along with this registration form to the address listed to the right.

☐ Credit Card

Log into your portal account to make payment once you receive your registration confirmation email.

New students will receive their login credentials via email.

☐ Third Party Payment

Students who are sponsored by third parties must submit, with their registration form, a letter of authorization from their agency indicating the amount of the sponsorship and billing information.

☐ Payment Plan

Payment plan options are offered. Check the online schedule for availability at mycollegepaymentplan.com/massasoit.

Once students receive their registration confirmation, they can then activate their payment plan agreement.

Completed forms may be submitted by Secure Document Upload, Email, Fax, or Mail.

Secure Document Upload:

www.massasoit.edu/registrar-forms

Email: registrar@massasoit.mass.edu

Fax: 508-427-1246

Mail to:

One Massasoit Boulevard,

Attn: Registrar's Office

Brockton, MA 02302

I acknowledge and understand the following:

☐ Withdrawals before the start of the first class are granted a full 100% refund. Withdrawals after the first class are refunded 0-50% depending on the length of the course. Please be advised that ceasing to attend a class DOES NOT constitute a withdrawal. If the proper withdrawal form is not completed, a grade of F (failure) will be recorded.

☐ Under the ADA and Section 504 of the Rehabilitation Act, students with disabilities may qualify for academic accommodations. To receive accommodations, students must voluntarily disclose their disability, submit disability documentation, and complete the intake process with Access & Disability Resources (ADR). Diagnostic information will remain confidential. A link to the disclosure form will be provided in the order confirmation email. If you have a disability for which you believe you need a reasonable accommodation, please contact Access & Disability Resources at x1807.

☐ I acknowledge that by checking this box and providing my signature in an electronic format, I affirmatively consent to completing and signing the College's Registration Forms and all forms related thereto electronically. By doing so I further consent to be bound by all College policies and procedures associated with the Registration process to the same extent as if I provided a hard signature. I understand that the information contained in the Forms will be transmitted to Massasoit Community College and the College may use this information for other College business-related purposes. I understand that the option to receive, complete and sign a paper version of these Forms is available to me. I also understand that I have the right to receive a paper version of any Form I complete and sign electronically by requesting the paper version from Massasoit Community College by calling 508-588-9100 x1949.

Student Signature _____ Date _____

Training solutions that fit your business, call us today!

Good News for Employers!

Massasoit Community College's Corporate Education offers an array of top-quality training courses and programs for you and your staff. Whatever your organization needs - computer software training, customer service, sales management, leadership, business writing and communication, supervisory or other, we can help. We provide numerous half-day training programs via Zoom to the entire employer community. For customized programs, we can design a program that meets your specific organizational needs, and which may be offered onsite.

To explore customized training, please contact us at
mbrett1@massasoit.mass.edu.



To learn more or find a sampling of courses
offered this fall please visit our website at
massasoit.edu/CorporateEd.



**CORPORATE
EDUCATION**

Training solutions that fit **your business.**

MASSASOIT
COMMUNITY
COLLEGE

Contact: Steve Litcoff
Associate Director of Corporate Education
508-588-9100 x1322 Fax: 508-427-1250
Email: slitcoff@massasoit.mass.edu
massasoit.edu/CorporateEd



Veterans Center

Supporting those who serve.

Veterans are assisted in obtaining:

- educational benefits
- work study positions
- tutoring
- and other services

For more information, call 508-588-9100 x1477 or visit Brockton Campus, room SC118.

massasoit.edu/veterans

At Massasoit, we want you to be successful inside and outside of the classroom!

We offer resources like:

Social services and behavioral health through BAMSI, Whitman Counseling, and Mentor.

Basic needs like our food pantry, WIC support, and Alice's Clothing Closet.

MASSASOIT
C.A.R.E.S.
Community Assistance Resources
for Educational Success



Massasoit Libraries

We help with:

- library services on campus and remotely
- academic research support
- technology loans
- equity & activism resources
- and more!

The Massasoit Community College Libraries reflect the mission of the College by providing resources, comprehensive services, and a learning environment which foster the pursuit of lifelong learning of the College and surrounding communities.



Visit our website for hours:



library.massasoit.edu

ADVISING, CAREER, & TRANSFER CENTER

Start here, and go anywhere.

Our Services



Academic planning and course selection.



Job search, resume review, and interview practices.



Transferring to a four-year college or university.



About Us:

Massasoit's Advising, Career & Transfer Center is staffed with a team of advisors who welcome the opportunity to meet with you to help you navigate your academic, career and transfer goals.

massasoit.edu/ACT

Free College is Here! Are You Eligible?

Qualified students can enroll full- or part-time.

Learn more at:
[Massasoit.edu/MassReconnect](https://massasoit.edu/MassReconnect)



**25 or
Older?**

On the path to a career in Allied Health?

Prepare with these
courses:

- EMT Basic
- EKG Technician
- Medical Interpreter
- Pharmacy Technician
- Veterinary Assistant

See pages 4 for details.



English Speakers of Other Languages (ESOL) Program

Offering Beginner, Intermediate, and Advanced levels

Mondays/Wednesdays from 6:00 – 8:30pm

Courses open to **all adult learners** regardless of their current English proficiency.

- Assessment required prior to registration.

See page 8 for details.