

MASSASOIT COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, MAY 17, 2023
Massasoit Community College
Virtual
6:10 p.m.
Approved June 21, 2023

Attendees: Tom Carroll, Eshita Chakrabarti, Jim Dunphy, Laura Lawson, Steve Murphy, Ann Sullivan, Eval Silvera

Absent: Bonnie Blackler, Travis Lawrence, Kate Welch

The meeting was called to order at 6:10 p.m.

Roll Call:

Chair Sullivan – yes
Vice Chair Carroll - yes
Trustee Chakrabarti – yes
Trustee Dunphy - yes
Trustee Lawson – yes
Trustee Murphy – yes
Trustee Silvera – yes

Chairwoman's Report

Chair Sullivan welcomed everyone to the meeting. She encouraged the board members to attend any of the upcoming pinning's and events. These programs are hidden gems on our campus and we all should promote them. The governor's, house and senate budget look promising for community colleges. To have new programs and the renovation of the existing buildings the future of Massasoit looks promising.

Presidents Report

President DiPasquale welcomed everyone to the meeting. He announced that we recently held a faculty MCCC election on campus. We welcome Dr. Angelina Avedano, President, Brenda D'Alotto, Vice President, Aaron McCoy, Secretary, Tip Bradford, continues as Treasurer, and Lisa McCain. We look forward to working with them. We also want to thank the outgoing leadership Paul Weeden, former President, and Cathy Boudreau for their great work.

The President shared the fall enrollment numbers as of today compared to this time last year: headcount is up 13.4%, credits are up 15%, full-time students are up 18%, continuing ed students are up 13%, male students are up 34%, over 25 students are up 26%, Hispanic students up 58%, Haitian students up 32%, Cape Verdean students up 28% and black students up 6%. The open houses, along with our Admissions and Marketing team have done an outstanding job promoting Massasoit.

The President discussed the numerous events on campus beginning with Canton Open House with close to 200 in attendance. Melanie McFadden hosted an Earth Day clean up and lecture resulting with our beautiful gardens on campus, we celebrated the 50th anniversary of LATCH, we celebrated PRIDE by raising the pride flag, we hosted an all-college BBQ with over 300 in attendance bringing faculty, staff and student together. We had a retirement and recognition ceremony which Human Resource hosted. Vice President Gazzara Hess added that we gave 20 service awards, 15 retirees, and five peer to peer recognition awards. Thank you to Alex Villanueva for coordinating Massasoit Night at Campanelli Stadium with 100 people attending. It is wonderful to be able to give our students the opportunity to play ball at a professional stadium. Brockton Area Construction Career Day was held on our Brockton campus. It brings local high school students with hands on demonstrations from local vendors in the construction industry. In the last two years we have hosted 165 students from 12 area high schools. We had representatives from our Diesel program present along with 32 industry leaders. Commencement season is under way which includes Vet Tech, Medical Assisting, Respiratory, Nursing pinning's. The LGBTQ+ community held the Lavender recognition ceremony with Dean Roggow

as their keynote speaker. Some of the students are transferring to UMass Dartmouth and Bridgewater State and one student going to study in Spain. The Evening on Champions event was held May 13th which included current Hagler recipient, Orlando Alves, who came from Cape Verde 2019. His motivation for education came from his background in his home country where he saw the lack of health care. He would like to go into a BIO chemistry program and become a doctor. Peter Forman, South Shore Chamber of Commerce, Chris Cooney, Metro South Chamber of Commerce and Phyllis Ellis, NAACP Brockton branch were honored at the event. Vice Chair Carroll added that the evening Captured the essence of a terrific evening where Massasoit was shining Bright.

The Women's Leadership Initiative kicked off with a gathering on Thursday, April 20 in Canton. Speakers included Lieutenant Governor Kim Driscoll, Former Lieutenant Governor Karyn Polito and Mayor of Taunton, Shaunna O'Connell. We will welcome Lauren E. Jones, Secretary of Workforce Development on Tuesday, June 27 as our first in our speaker series. Commencement which will be held on Thursday, June 1 has 860 eligible graduates. Our keynote speaker is Rita Mendes. Rita is an alumnus, a lawyer and currently serves as Councilor-at-Large. The Metro South Chamber of Commerce will host a luncheon honoring Eval Silvera's Brockton Beer Company as the small business and entrepreneur of the year award.

Consent Agenda

A motion was made by Trustee Dunphy and seconded by Trustee Lawson to approve items 1, 2, 3 and 4 on the Consent Agenda.

Chair Sullivan – yes
Vice Chair Carroll - yes
Trustee Chakrabarti – yes
Trustee Dunphy - yes
Trustee Lawson – yes
Trustee Murphy – yes
Trustee Silvera – yes

The motion passed unanimously.

Recommendation that the Board of Trustees approve the acceptance of a 2013 Freightliner vehicle from Milton Cat for educational purposes.

The Diesel Technology Program at Massasoit is expanding constantly to accommodate the growing needs of the Heavy Truck and Equipment Industries. To assist in achieving these goals, industry partners such as Milton CAT have stepped up by donating valuable components and vehicles to our diesel technology program. The donation of this vehicle will allow us to diversify our laboratory content for DIESI 23 and DIES 124 Truck Components I and 2. This vehicle will provide the students with a look into the light duty side of diesel-powered vehicles and explore topics like hydraulic braking systems, hydromax boosters, maintenance free driveshafts and u-joints. This vehicle will also provide another resource for training students on different kinds of HVAC heater control circuits and air-conditioning systems along with being able to study a light-duty common-rail diesel engine and a fully functional aftertreatment system. This training resource will be kept outside in the parking area behind the diesel tech lab and driven into a work bay when needed. Massasoit is in full partnership with Milton CAT, providing student interns that eventually become full-time technicians for CAT. This relationship has been mutually beneficial.

A motion was made by Chair Sullivan and seconded by Trustee Dunphy to approve the acceptance of a 2013 Freightliner vehicle from Milton Cat for educational purposes.

Chair Sullivan – yes
Vice Chair Carroll - yes
Trustee Chakrabarti – yes
Trustee Dunphy - yes
Trustee Lawson – yes
Trustee Murphy – yes

Trustee Silvera – yes

The motion passed unanimously.

Recommendation that the Board of Trustees approve an update to Section 7, Rules of Order - Public Comments, of the Massasoit Community College Board of Trustees bylaws.

Chair Sullivan noted that a recommendation was sent from the General Council to update section 7 in the bylaws. The Board will limit public comments to no more than three minutes.

A motion was made by Trustee Chakrabarti and seconded by Trustee Dunphy to approve an update to Section 7, Rules of Order - Public Comments, of the Massasoit Community College Board of Trustees bylaws.

Chair Sullivan – yes

Vice Chair Carroll - yes

Trustee Chakrabarti – yes

Trustee Dunphy - yes

Trustee Lawson – yes

Trustee Murphy – yes

Trustee Silvera – yes

The motion passed unanimously.

Presentation of the Proposed Fiscal Year 2024 Spending Plan and recommendation that the Board of Trustees approve the Proposed Fiscal Year 2024 Spending Plan of \$46.43 million.

Vice Chair Carroll and the Audit & Finance Committee met and reviewed the spending plan for the next fiscal year. He stated it was time for the college to shine light on the value that community college can bring to this region. There is further work to be done on a larger strategic plan that will help to create a clear picture of what lies ahead for Massasoit.

President DiPasquale discussed that we will start a strategic plan this summer. We will put students first and the two questions that encompass everything are (1) Who will we teach? High school, adults, business, retaining & up skilling, over 25 (2) What will we teach? Expand high-demand programs (allied health), business analytics, new psychology department, black studies, cyber security, drone technology, sports management, sports broadcasting, renewable energy, global studies – international, certificate in creative writing and new partnerships, internships, and co-op opportunities.

Executive Director of Budgeting & Reporting, William O’Neill, proposed the FY 24 spending plan of \$46.43M (360,000 less than last year). It is based on 81,543 credit hours (-2.6% fall & -6.7% in spring). There are no fee increases. It includes 2% collective bargaining as revenue and expense for units (includes 2% increase for NUPs as expense only). We have the highest gross dollar figure going back to 1995 from the State. When you compare state appropriation to our locally generated tuition and fees, it’s the highest percentage in twenty years. This is beneficial in numerous ways including coverage of full-time expense projection (fringe impact). The allocation proposed by this plan increases funds designated for operations of the college. In terms of revenue the first thing we look at is our operating fund, locally generated tuition and fees, which is \$18.8M. It is directly tied to enrollment and operations of the college. The State appropriation is \$26M which includes the collective bargaining funds. Lastly, from the State, we have the formula funding (\$668,360) which is based on different metrics and weights for various areas that are considered in the formula. Ten years ago, we saw \$1M in this line. Total revenue (operating revenue plus transfers in and out) is the fund of operations for the Board and certain operations for the President’s office. We have \$30,000 this year. We also have the fee assistance scholarship transfer out of \$345,000 and the gain on investments of \$1M. The process has moved from a hybrid budget model to a zero-based budget model. We take the priorities of the college with data that comes from the user level, and we build up the organization. We start with our full-time payroll. If a position needs to be added, we do require that a critical needs assessment is submitted to the Cabinet for approval. We had 24 new positions requested and one was included in this plan. We do ask each line item to be prioritized using one of four categories: Contractual (our highest priority), Required, Preferred, and Operational (our lowest priority). We are then able to build an allocation model. We have limited resources, but we try to match the strategic allocation to the expressed priorities. Capital projects

in this plan are, again, funded through non-operational funds. We are comfortable doing so this year, because we have a multi-year allocation from the state that we can use for deferred maintenance projects to continue to improve our institution. We have flexibility if we need to shift during the year. There are four main divisions of the College that we plan to allocate funds; President's (\$5.6M), Academic Affairs (\$19.3M), Student Services & Enrollment (\$6.2M), and Administration & Finance (\$15.1M) which equals \$46.4M. We take full-time payroll off first (\$26.2M), part-time payroll (\$8.7M) and \$875,000 in fringe expense. The fringe comes in two parts, the fringe rate of 42% and 2.5% payroll tax. We have \$820,000 in debt services. The \$46.4 million quickly becomes \$9.7M to run the operations of the college. In conclusion, the challenges that we face which will persist in 2024, are enrollment "demographic cliff" and the change in state administration. Sustainable practices include for 2023, no operations project money, infusion of funds allocated to run the college at expense of allocated contingency funds. As we look forward, we need to continue to rely on our strategic allocation plan, align priorities and allocations and current expense trends not sustainable with regard to revenue.

A motion was made by Vice Chair Carroll and seconded by Chair Sullivan that the Board of Trustees approve the Proposed Fiscal Year 2024 Spending Plan of \$46.43 million.

Chair Sullivan – yes
Vice Chair Carroll - yes
Trustee Chakrabarti – yes
Trustee Dunphy - yes
Trustee Lawson – yes
Trustee Murphy – yes
Trustee Silvera – yes

The motion passed unanimously.

Other Business:

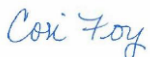
Chair Sullivan congratulated Trustee Silvera on his entrepreneurship award from the Metro South Chamber of Commerce and welcomed the newly elected union leaders.

A motion was made by Chair Sullivan and seconded by Trustee Lawson to adjourn the meeting.

Chair Sullivan – yes
Vice Chair Carroll - yes
Trustee Chakrabarti – yes
Trustee Dunphy - yes
Trustee Lawson – yes
Trustee Murphy – yes
Trustee Silvera – yes

The motion passed unanimously.

Prepared by:



Cori Foy
Recording Secretary



Ann M. Sullivan
Chair, Board of Trustees