

**MASSASOIT COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, NOVEMBER 13, 2024**

6:00 p.m.

Approved December 18, 2024

Attendees: Tom Carroll, Jim Dunphy, Kacey Hilton-Gilleo, Carl Kowalski, Laura Lawson, Kate Welch

Absent: Bonnie Blackler, Eshita Chakrabarti, Steve Murphy, Eval Silvera

The meeting was called to order at 6:14 p.m.

Roll Call:

Chair Carroll – yes

Vice Chair Dunphy – yes

Trustee Hilton-Gilleo – yes

Trustee Kowalski - yes

Trustee Lawson – yes

Trustee Welch – yes

The agenda was taken out of order due to the late start of the meeting and visiting students and guests.

Massasoit Girls Volleyball Team – Coach, Assistant Coach & Student Experiences

Chair Carroll welcomed the Volleyball team Head Coach France Bellevue, Assistant Coach and student, Gaelle St. Germain, and volleyball team member and student, Nahomie Morency. Coach France began by thanking the Board for inviting them to speak. She has been the Women's Volleyball Head Coach for three years. This past season they finished with an 8-8 record. She enjoys coaching and mentoring the students. Assistant Coach St. Germain is currently studying Liberal Arts and plans to register in the nursing program. She is a mother of three and a role model to the students. Ms. Morency has been playing volleyball for fifteen years. It is her first year at Massasoit and she is studying Criminal Justice. Chair Carroll thanked them for coming to the meeting, congratulated them on a great season and wished them the best of luck next year. Interim President Mitchell thanked the team for representing Massasoit.

Chairman's Report

Chair Carroll stated how happy he is to be in the Canton library and to visit the Canton campus. He thanked the veterans for protecting our freedom and appreciates their service. He is thankful for his fellow trustees who volunteer their time and appreciate their guidance and support. He thanked the faculty for their dedication to students and our mission. He thanked the staff and the support they provide to students and faculty. He thanked the management team who leads the College. He thanked Ms. Patricia Marcella, Comptroller, for her ten years of service and for her dedication and commitment to the details. Chair Carroll spoke with Commissioner Ortega in which he summarized the conversation of the Board to forego a Presidential search and retain Interim President Mitchell. Interim President Mitchell brings stability and continues to move the College forward. Chair Carroll wishes everyone a happy and healthy Thanksgiving spending time with friends and families.

President's Report

President Mitchell thanked Chair Carroll for his support. He also thanked the staff who prepare and support us at the Board meeting every month. The Future of Work Institute reception will be held on Thursday, November 14 at our downtown location. Dr. Gail Gibson Sheffield, President Clark of Bridgewater State University, and Interim President Mitchell have begun the discussion of a partnership which includes a \$1M campaign for community college transfer students. Interim President Mitchell met with, Ms. Carolyn Lyons, Superintendent of Middleborough schools and will also attend a Selectman's meeting. Dean Karyn Boutin is meeting with Cranberry Plymouth Chamber and other Middleborough community events to build back excitement about our Middleborough Instruction site. The Evening of Champions is scheduled for Thursday, May 15 from 5:30 – 7:30 p.m. and will be a reception honoring, Ms. Carol Bulman, CEO Jack Conway Real Estate. Ms. Bulman, Interim President Mitchell and Dr. Gibson Sheffield are meeting

regarding Father Bill's main spring house to bring an education component to their newest facility. Interim President Mitchell, along with our students, will be marching in the Plymouth and Brockton Thanksgiving parade

Student Trustee Report

Trustee Hilton Gilleo reported that the next Board of Higher Education meeting will be held on Tuesday, December 3. The next Student Advisory Council will be held on Tuesday, November 19. The Senate will attend the Community College Student Leadership Association conference on November 14. Trustee Hilton Gilleo was honored to speak at the First-Generation Student event.

MCC Foundation Report

Vice President of Advancement, Ms. Michelle Badger, informed the Board that the nomination process for the Foundation Board has been formed. They are looking to grow their foundation from the current 13 members to the possibility of 21. Vice President Badger has resigned from the College and her last day is on November 27. Interim President Mitchell will take over her responsibilities.

Presentation and recommendation that the Board of Trustees approve the FY 2024 Draft Financial Statements presented by Withum (vote needed)

Mr. Michael Cosgrove, Withum, reviewed the FY 2024 draft financial statements with the Audit & Finance committee on November 6 and concluded that the financial statements have an unmodified opinion which is the best opinion you can get on financial statements. There is an internal control audit report that tests the internal controls which was a clean report.

A motion was made by Trustee Kowalski and seconded by Trustee Welch to approve the FY 2024 Financial Statements.

Roll Call:

Chair Carroll – yes
Vice Chair Dunphy – yes
Trustee Hilton-Gilleo – yes
Trustee Kowalski - yes
Trustee Lawson – yes
Trustee Welch – yes

The motion passed unanimously.

Consent Agenda.

A motion was made by Trustee Dunphy and seconded by Trustee Lawson to approve items 1, 2, 3 and 4 on the Consent Agenda.

Roll Call:

Chair Carroll – yes
Vice Chair Dunphy – yes
Trustee Hilton-Gilleo – yes
Trustee Kowalski - yes
Trustee Lawson – yes
Trustee Welch – yes

The motion passed unanimously.

Strategic Plan Update by Dr. Gail Gibson Sheffield, Vice President of Academic Affairs

Dr Gail Gibson Sheffield, Vice President of Academic Affairs, stated that this is year one of the Strategic Plan and we consider it a building year. Our first goal, under equitable enrollment, Student Services has been developing an analysis of how students get into Massasoit and what are some of the barriers. We are working with an outside company,

AACRAO Consulting, to develop a map, which will be a picture of how students interact with us both in credit and noncredit experiences. This will give us a good starting point to see where those barriers are. We are looking at how we work with our immigrant and ESOL population through the Unity Center. Under goal 2 academic renewal, we continue to work on the reorganization and bring faculty together to address some of the bigger issues so that we can begin to talk about our program and academic reform. We have been focused on helping each division come up with their vision for where they want to go and how they want to meet the needs of the community. We have also established the Future of Work Institute that will connect our students and programs with economic drivers within the region. We continue to analyze our approach to early college. The goal is to look for more schools interested in doing designation level which means getting them on track as matriculated students to earn a degree and not just collect a series of college credit courses. Under goal 3 college identity, the Transformation through Renovation project is going to give Massachusetts state of the art teaching spaces to be able to deliver our curriculum and it will serve to bring the community together in STEM and Health Sciences. We also will invest in Middleborough to strengthen our paramedic and other programs. Under goal 4 the equity agenda, we look forward to hiring a Chief Diversity Officer. This position will work with numerous teams on campus to strengthen our overall equity across the campuses. Under goal 5, organizational excellence, Dr. Sheffield along with co-chair Dr Jones Hyde, Dean of Liberal studies in the Arts, are working on the NECHE report. We are in the process of forming our research questions around the nine standards.

A motion was made by Trustee Kowalski and seconded by Trustee Welch to adjourn the meeting at 7:10 p.m.

Roll Call

Chair Carroll – yes
Vice Chair Dunphy – yes
Trustee Blackler – yes
Trustee Hilton-Gilleo – yes
Trustee Kowalski - yes
Trustee Lawson – yes
Trustee Murphy - yes
Trustee Silvera – yes
Trustee Welch – yes