



## Dependency Override Request Form Instructions

Federal financial aid regulations require the family to take primary responsibility for meeting the educational costs of students. Financial aid eligibility is determined by using both the student and parent financial information for students who are considered dependent according to the federal government criteria. To be considered and receive federal financial aid, dependent students are required to provide parental information and signature(s).

Occasionally, due to unusual circumstances, students cannot obtain the parental information needed and required. If this is your situation, you have the option to appeal this federal regulation by completing this form and providing appropriate documentation.

Annually, on a case-by-case basis, the Financial Aid Office may approve a dependency override for students with documentable unusual circumstances.

Unusual circumstances include, but are not limited to:

- 1) Parental abandonment or incarceration
- 2) Death of a parent
- 3) An abusive family environment
- 4) Parent whereabouts are unknown

None of the conditions listed below, singly or in combination, qualify as unusual circumstances meriting a dependency override:

- 1) Parent refusal to contribute to the student's education
- 2) Parent refusal to provide information on the FAFSA or for verification
- 3) Parents do not claim the student as a dependent for income tax purposes
- 4) Student demonstrates total financial self-sufficiency.

This application has three parts:

- **Part 1** is to be completed and signed by the student.
- **Part 2** is to be completed and signed by a relative or close friend of the student.
- **Part 3** is to be completed and signed by a third party who has worked with the student/student's family on a professional basis. This includes, but is not limited to, a social worker, psychologist or similar caseworker, medical authority, member of the clergy, prison administrator, government agency, guidance counselor, teacher, or other professional from the student's high school or previous college.

Submit completed and signed form and any applicable documentation to the Financial Aid Office by one of the following methods:

- Mail to: Massasoit Community College, Financial Aid Office, One Massasoit Blvd., Brockton, MA 02302.
- Submit electronically: <https://massasoit.edu/enrollment/paying-for-college/financial-aid/financial-aid-form-submission/>
- Fax to: (508)-427-1232

Name	Student ID
------	------------

Preferred Phone #

**Part 1 – To be completed by you, the student:**

1. What is the last date you received financial support from your parents? \_\_\_\_\_  
Month/Year
2. What is the last date you lived with your parents? \_\_\_\_\_  
Month/Year

Please provide a written statement about your family history and your relationship with your parents. Provide as much detail as you are comfortable. You may attach a separate sheet of paper if you prefer.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Why are you unable to provide parent information for financial aid purposes?

---

---

---

Signature

Date \_\_\_\_\_

Student's Name \_\_\_\_\_ Student ID \_\_\_\_\_



**Part 3 – To be completed by a non-relative third party, preferably by somebody who has worked with the student/student's family on a professional basis.**

The student named above has applied for financial assistance and has indicated to our office that parent information is unavailable due to extraordinary family circumstances.

1. How long have you known the student? \_\_\_\_\_
2. What is your relationship to the student? \_\_\_\_\_
3. What is the last date you are aware that the student received financial support from his/her parents? \_\_\_\_\_
4. What is the last date you are aware the student lived with his/her parents? \_\_\_\_\_

Please provide a complete statement about the student's family history and relationship with his/her parents. You may attach a separate sheet of paper if you prefer.

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Your name: \_\_\_\_\_

Professional Title: \_\_\_\_\_

Address: \_\_\_\_\_

Day Phone # \_\_\_\_\_

---

Signature \_\_\_\_\_

Date \_\_\_\_\_